

5. Street address or location of property: _____

6. Describe the existing use and buildings on the subject property:

7. Describe the existing land use and buildings on all lots adjacent to and surrounding the subject property:

a) North _____

b) East _____

c) South _____

d) West _____

8. Describe the proposed development of the subject property. _____

9. For Temporary Industrial/Commercial Use Permit Application, please provide:

a) Number of employees _____

b) Hours and days of operation _____

10. **In support of your application, please answer the following questions:** YES NO

a. Are there any Restrictive Covenants or Statutory Building Schemes registered on the title of the subject property?

b. Are there any registered Easements over the subject property?

c. Is there legal and constructed road access to the subject property?

d. Is the property subject to flooding?

The following information is required. (Failure to provide any of the following may delay the application.):

1. A copy of the **proof of ownership** (Certificate of Title or recent Tax Assessment notice) for the subject property or properties;
2. A **plan** of the subject property, accompanied by a **written report** (if necessary) showing:
 - the legal boundaries and dimensions of the subject property;
 - boundaries and dimensions of any proposed lots (if subdivision is being proposed);
 - the location of permanent buildings and structures on the subject property, with distances to property lines;
 - the location of any proposed buildings, structures or additions thereto, with distances to property lines;
 - the location of any existing or proposed access roads, driveways, screening and fences;
 - the location of any existing sewage disposal systems;
 - the location of any earthworks/grading and/or proposed landscaping on the subject property (Development Permit application);
 - the location of any physical or topographic constraints on the subject property (such as watercourses, shorelines, ravines, wetlands, steep slopes, bedrock outcrops, etc.)
3. Additional or more detailed information may be requested by the Regional District upon reviewing your application.

If the Regional District believes it to be necessary for the property boundaries and the location of buildings and structures to be more accurately defined, a sketch prepared by a British Columbia Land Surveyor may be required.

AGENT'S AUTHORIZATION

Should the property owners elect to have someone act on their behalf in submission of this application, the following must be signed by **all the owners**.

I, (we) _____ & _____, hereby authorize _____ to act on my behalf in respect of this application.

Address of Agent: _____

Telephone: _____ Fax: _____ E-mail: _____

SIGNATURE

DATE

SIGNATURE

DECLARATION PURSUANT TO THE WASTE MANAGEMENT ACT

(To be filled out if applying for a **Zoning Amendment, Development Permit, or Development Variance Permit**)

I, _____, owner of land described on this application form, hereby declare that the land which is the subject of this application has not to my knowledge been used for industrial or commercial activity as defined in the list of "Industrial purposes and activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a site profile under Section 20.11 or any other section of the *Waste Management Act*.

Signature

Date

I understand that this application and the information or documents provided in support of the application are part of the public record and therefore routinely available on request. I hereby consent to the disclosure of such information to affected property owners and residents on request, except as stated below:

(Please list any personal information that you do not wish included in the public record)

I, the undersigned, hereby certify that the information provided with respect to this application is full and complete and is, to the best of my knowledge, factual and correct. It is understood that the information collected will be used in the processing of this application.

Signature

Date

Signature

Date