



**REGIONAL DISTRICT
of Fraser-Fort George**

**SUPPLY AND DELIVERY OF SEWAGE TANKS FOR
SUMMIT LAKE COMMUNITY SEWER SYSTEM**

INVITATION TO TENDER ES-10-07

Prepared by:
Regional District of Fraser-Fort George
Environmental Services

TABLE OF CONTENTS

INVITATION TO TENDER	1
ACKNOWLEDGEMENT LETTER.....	6
TENDER FORM	7
GOODS AND SERVICES TAX INFORMATION.....	8
SPECIFICATION SHEET.....	9

INVITATION TO TENDER

1. Introduction

The Regional District of Fraser-Fort George, hereinafter referred to as the Regional District, invites tenders for the supply and delivery of a minimum of sixty-eight (68) 1,000 gallon concrete holding tanks and a minimum of twenty (20) sewage pumping tanks complying with the standards noted in the Specification Sheet. Delivery to Summit Lake properties is anticipated to be completed by August 31, 2010.

Sealed Tenders will be received by Diane Hiscock, General Manager of Financial Services, Regional District of Fraser-Fort George, 155 George Street, Prince George, BC up to 2:00 p.m. on Friday, July 2, 2010. Tenders will be opened in public at 2:15 p.m. on Friday, July 2, 2010 at the Regional District offices.

Tender Documents may be obtained:

- A) In a PDF (Public Document Format) file format from the Regional District's website at www.rdffg.bc.ca , or
- B) In a hard copy format on or after Friday, June 18, 2010 from the Regional District of Fraser-Fort George, Service Centre, 155 George Street, Prince George, BC, between the hours of 8:00 a.m. to 5:00 p.m. Monday to Friday excluding Statutory holidays. The cost for each hard copy tender package is five dollars (\$5) (GST included) and is non-refundable.

The lowest or any Tender will not necessarily be accepted. The Regional District of Fraser-Fort George reserves the right to accept or reject any or all Tenders. Facsimile Tenders and Electronic Tenders will **NOT** be accepted.

For further information on the tender process please contact:

Rachael Ryder
Waste Diversion Program Leader
Regional District of Fraser-Fort George
155 George Street, Prince George, BC V2L 1P8

Phone: 250-960-4400 / Toll Free: 1-800-667-1959

Fax: 250-562-8676

Email: rryder@rdffg.bc.ca

For information concerning other Prince George regional public sector bidding opportunities, please visit our Regional Marketplace web page at <http://www.marketplacenorth.ca>

2. Acknowledgement Letter

Upon receipt of these documents, a potential respondent will sign one copy of the Acknowledgement Letter and mail or fax the signed Acknowledgement Letter to the Regional District's representative.

A respondent who signs and returns the Acknowledgement Letter is not obligated to submit a Tender.

Any respondent who does not submit the Acknowledgement Letter will not be sent any amendments or addenda and may be disqualified.

Addenda may be issued during the bidding period. All addenda become part of these tender documents.

3. Discrepancies or Omissions

Tenderers finding discrepancies or omissions in the specifications or other documents or having any doubts concerning the meaning or intent of any part thereof, should immediately request clarification from the Regional District's representative, who will send written instructions or explanations to all Tenderers. No responsibility will be accepted for oral instructions.

4. Examination of Tender Documents

The Tenderer shall be deemed to have satisfied himself as to the sufficiency of the tender for the product and the prices stated on the Tender Form. These prices shall cover all his obligations under the Tender, and all matters necessary for the proper supply of the product.

5. Proof of Ability

The Tenderer shall be competent and capable of supplying the product. The Regional District may request proof of ability.

6. Award of Contract

The Regional District intends to award this tender to a supplier who offers the lowest tendered price and meets the conditions and specifications herein.

A Purchase Order issued to the vendor will indicate acceptance of their tender.

The Regional District reserves the right to disqualify any tender that fails to meet any of the requirements or specifications herein.

The lowest or any tender will not necessarily be accepted. The Regional District reserves the right not to proceed with the award of any contract resulting from this tender process.

7. Tender Submissions

Tenderers will complete the Tender Form and the Goods and Services Tax Information form and submit these documents in a **sealed envelope**. **The following information must be written on the outside of the sealed envelope containing the tender submission:**

1. Attention: Diane Hiscock, General Manager of Financial Services
Regional District of Fraser-Fort George
155 George Street
Prince George, BC V2L 1P8
2. REGIONAL DISTRICT OF FRASER-FORT GEORGE
SUPPLY AND DELIVERY OF SEWAGE TANKS FOR SUMMIT LAKE COMMUNITY SEWER
SYSTEM
INVITATION TO TENDER ES-10-07
3. Responding Organization's name and address.

Tenders submitted by fax or electronically will not be accepted.

Any Tender received after the closing date and time (Friday, July 2, 2010 at 2:00 p.m.) will be considered disqualified and will be returned unopened to the respondent.

Regional District's Right to Reject Tender

The Regional District reserves the right to reject any and all Tenders; the lowest will not necessarily be accepted.

The Regional District reserves the right, in its sole discretion, to waive informalities in Tenders, reject any and all Tenders, or accept the Tender deemed most favourable in the interests of the Regional District.

No Tenderer shall have any claim for any compensation of any kind whatsoever as a result of participating in this Invitation to Tender.

In the event that the previous paragraph is found to be invalid by a court of competent jurisdiction, then this paragraph will apply. By submitting a bid, a Tenderer agrees that it will not claim damages in excess of an amount equivalent to the reasonable costs incurred by the Tenderer in preparing its bid for matters relating to the Agreement or in respect of the competitive process, and the Tenderer, by submitting a bid, waives any claim for loss of profits if no agreement is made with the Tenderer.

If a Tender contains a defect or fails in some way to comply with the requirements of the Tender Documents, which in the sole discretion of the Owner is not material, the Owner may waive the defect or accept the Tender.

The Owner reserves the discretion to reject any tender submitted by a bidder, where one or more of the directors, officers, principals, partners, senior management employees, shareholders or owners of that bidder (or in the case of a tender submitted by a bidder who is an individual person, where that individual) is an officer, employee or director of the Regional District, or is a member of the immediate family of an officer, employee or director of the Regional District.



REGIONAL DISTRICT
of Fraser-Fort George

Supply and Delivery of Sewage Tanks for
Summit Lake Community Sewer System
Invitation to Tender ES-10-07
Closing Date: July 2, 2010

By submitting this tender the bidder further confirms that neither the bidder (if an individual person) nor any of the directors, officers, principals, partners, senior management employees, shareholders or owners of the bidder is an officer, employee or director of the Regional District, or is a member of the immediate family of an officer, employee or director of the Regional District.

ACKNOWLEDGEMENT LETTER

The undersigned has received the full set of Tender Documents.

Signature

Company

Name (please print)

Address

Title

City

Phone Number

Fax Number

Date

We presently intend to _____ provide/ _____ not provide a Tender as requested.

Return immediately to:

Rachael Ryder
Waste Diversion Program Leader
Regional District of Fraser-Fort George
155 George Street
Prince George, BC V2L 1P8

Fax Number: 250-562-8676

TENDER FORM

Prices submitted below reflect the full unit cost, including delivery but excluding taxes (GST and PST, or the Harmonized Sales Tax (H.S.T.) at the applicable rate when implemented in British Columbia), for tanks complying with the standards noted in the Specification Sheet.

1. Sewage Holding Tanks – minimum sixty-eight (68), 1,000 gallon tanks
(to a maximum of 74)

Unit Price (excluding taxes) \$ _____

Delivery Charge (excluding taxes) \$ _____

Total \$ _____

2. Sewage Pumping Tanks – minimum twenty (20), 800 gallon (double compartment) tanks
(to a maximum of 35)

Unit Price (excluding taxes) \$ _____

Delivery Charge (excluding taxes) \$ _____

Total \$ _____

Supplier:

Name

Address

City

Province

Postal Code

Phone Number

Signature of Authorized Person

Print Name

Title

Date

GOODS AND SERVICES TAX INFORMATION

Supplier:

Name

Address

City Province

Postal Code Phone Number

Are you a GST Registrant? Yes _____ No _____

If YES, please indicate your registration number: _____

If NO, Please fill in the following (check appropriate box):

Supplier qualifies as a small supplier under s.148 of the legislation

Other: Specify _____

Signature of Authorized Person

Print Name

Title

Date

SPECIFICATION SHEET

Applicable Standards

1. CAN/CSA-B66-05 Design, Material, and Manufacturing Requirements for Prefabricated Septic Tanks and Sewage Holding Tanks.
2. CSA B181.1-06 Acrylonitrile-butadiene-styrene (ABS) drain, waste, and vent pipe and pipe fittings (Part of Thermoplastic Nonpressure Piping Compendium CAN/CSA B1800-06)
3. CSA B181.2-06 Polyvinylchloride (PVC) and chlorinated polyvinylchloride (CPVC) drain, waste, and vent pipe and pipe fittings (Part of Thermoplastic Nonpressure Piping Compendium CAN/CSA B1800-06)

1.0 GENERAL

1.1 UNIT PRICES

1. A minimum of sixty-eight (68) 1,000 gallon tanks to a maximum of seventy-four (74).
2. A minimum of twenty (20) 800 gallon tanks to a maximum of thirty-five (35).
3. Unit prices will be valid for one year if more products are required.

2.0 PRODUCTS

2.1 PIPE

1. ABS-DWV Pipe: to CSA B181.1-06, belled ends solvent joints.
2. PVC-DWV Pipe: CSA B181.2-06, belled ends, solvent joints.

2.2 SEWAGE HOLDING TANKS

1. To CAN/CSA-B66-05
2. Reinforced precast concrete Holding Tank to the following requirements:
 - a. Holding Tank capacity 4,540L (1,000 Imperial Gallons).
 - b. Manholes: one 508mm (20") diameter manhole above the inlet pipe and one 600mm (24") diameter manhole above the outlet pipe.
 - c. Compartment style: single.
 - d. Bury depth: 600 – 900mm (24"-36").
 - e. Other dimensions and requirements are shown on drawings.
 - f. Quantity: minimum of 68 sewage holding tanks.

2.3 SEWAGE PUMPING TANKS

1. To CAN/CSA-B66-05.
2. Reinforced precast concrete Holding Tank to the following requirements:
 - a. Pumping tank capacity between 2,839L to 3,632L (750 to 800 Imperial Gallons). If a different sized tank is to be used, the volume must be confirmed with the engineer.
 - b. Manholes: one 508mm (20") diameter manhole above the inlet pipe (larger compartment) and one 600mm (24") diameter manhole above the outlet pipe (smaller compartment).
 - c. Compartment style: double.
 - d. Bury depth: 600-900mm (24"-36").
 - e. Other dimensions and requirements are shown on drawings.
 - f. Quantity: minimum 20 of sewage pumping tanks.

2.4 MISCELLANEOUS ITEMS

1. Risers that are 508mm (20") and 600mm (24") in diameter and 900mm (36") in length.
2. Mastic sealant.
3. Baffle tees.

3.0 DELIVERY

1. The tanks will be delivered to the individual properties at Summit Lake, BC.
2. Two sewage holding tanks will be delivered to thirty-four residents on Tallus Road. One sewage pumping tank will be delivered to twenty residents on Adams Road.

3.1 TIMING

It is expected that all tanks will be delivered by August 31, 2010.

