



**REGIONAL DISTRICT  
of Fraser-Fort George**

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The Regional District of Fraser-Fort George invites written quotations for the following:

**Compaction and Cover of Demolition Materials  
and Supply of Cover Material for  
Legrand Demolition and Construction Waste Landfill**

**INVITATION TO QUOTE ES-10-09**

**Closing Date: Friday, August 20, 2010 (12 noon)**

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**PART 1: GENERAL**

**1.0 Introduction**

The Regional District of Fraser-Fort George invites written quotations from qualified contractors to provide services to develop, compact and cover Solid Waste receiving cell(s), supply and stockpile soil cover material one (1) time and other incidental work required at the Legrand Demolition and Construction Waste Landfill, located near McBride, BC. The Contractor will provide all personnel, supervision, and labour to operate heavy equipment to complete the hauling and stockpiling of soil cover material, compaction, and cover of refuse, and other required works specified in the Operational Specifications contained herein.

**A mandatory site meeting will be held at 11:00 a.m. on Tuesday, August 17, 2010 at the Legrand Demolition and Construction Waste Landfill, located near McBride, BC for all qualified contractors wanting to submit a quote for consideration.**

Quotations, marked **ES-10-09 Compaction and Cover of Demolition Materials and Supply of Cover Material for Legrand Demolition and Construction Waste Landfill**, will be received until 12:00 noon local time, Friday, August 20, 2010 at the Regional District Office at 155 George Street, Prince George, BC V2L 1P8. Qualified Contractors must complete and submit the **Schedule of Prices** and **List of Equipment**. Quotations submitted by fax to **250-562-8676** will be accepted. Submissions received after the stated closing date and time will be disqualified and not considered by the Regional District.

Quoted prices must remain in effect for ten (10) days after the closing date and time.

All inquiries relating to the request for quotation must be directed to:

Laura Zapotichny  
Environmental Services Field Supervisor  
Phone: 250-962-8999  
Fax: 250-562-8676  
Email: [lzapotichny@rdffg.bc.ca](mailto:lzapotichny@rdffg.bc.ca)



## **2.0 Regional District's Right to Reject Quotes**

The Regional District reserves the right to reject any and all Quotes; the lowest will not necessarily be accepted.

The Regional District reserves the right, in its sole discretion, to waive informalities in Quotes, reject any and all Quotes, or accept the Quote deemed most favourable in the interests of the Regional District.

No bidder shall have any claim for any compensation of any kind whatsoever as a result of participating in this Invitation to Quote.

In the event that the previous paragraph is found to be invalid by a court of competent jurisdiction, then this paragraph will apply. By submitting a bid, a bidder agrees that it will not claim damages in excess of an amount equivalent to the reasonable costs incurred by the bidder in preparing its bid for matters relating to the Agreement or in respect of the competitive process, and the bidder, by submitting a bid, waives any claim for loss of profits if no agreement is made with the bidder.

If a Quote contains a defect or fails in some way to comply with the requirements of the Invitation to Quote Documents, which in the sole discretion of the Owner is not material, the Owner may waive the defect or accept the Quote.

The Owner reserves the discretion to reject any quote submitted by a bidder, where one or more of the directors, officers, principals, partners, senior management employees, shareholders or owners of that bidder (or in the case of a quote submitted by a bidder who is an individual person, where that individual) is an officer, employee or director of the Regional District, or is a member of the immediate family of an officer, employee or director of the Regional District.

By submitting this quote the bidder further confirms that neither the bidder (if an individual person) nor any of the directors, officers, principals, partners, senior management employees, shareholders or owners of the bidder is an officer, employee or director of the Regional District, or is a member of the immediate family of an officer, employee or director of the Regional District.

The Regional District reserves the right to reject any Quote submitted by a bidder that is, or whose principals are, at the time of tendering, engaged in a lawsuit against the Regional District in relation to work similar to that being tendered.

## **3.0 Examination of Contract Documents and Site**

The Contractor will satisfy themselves as to the practicability of executing the work in accordance with the Contract, and they will be held to have satisfied themselves in every particular before making up their Quote by inquiry, measurement, calculation and inspection of the site.

The Contractor will examine the site and its surroundings and, before submitting their Quote will satisfy themselves as to the nature of the site, the quantities and nature of the work and equipment necessary for the completion of the work, and the means of access to the site, the accommodation they may require, and in general, will obtain all relevant information as to risks, contingencies and other circumstances which may influence their Quote.

The Contractor will be deemed to have satisfied themselves as to the sufficiency of the Quote for the work and the prices stated in the Schedule of Prices. These prices will cover all their obligations under the Contract, and all matters necessary to the proper completion and maintenance of the work, and will include the Supply of all labour, equipment, material, supervision, services, taxes and assessments,



together with the Contractor's overhead and profit, except where otherwise provided elsewhere in this Contract.

#### **4.0 Bid Prices**

Quote prices must remain open for acceptance for a period of ten (10) days from the time of Quotation opening August 20, 2010 unless otherwise stated by the Regional District.

Except as expressly and specifically permitted in this Invitation to Quote, no bidder shall have any claim for compensation of any kind whatsoever against the Regional District, its elected officials, officers, employees, agents or professional consultants as a result of the participation in the quotation process by that or any other bidder, including not limited to:

- a. a claim that the Regional District has awarded a Contract other than in accordance with the terms of this Invitation to Quote;
- b. a claim that the Regional District has breached any term or condition of this Invitation to Quote including but not limited to a duty of fairness or any other implied term or condition that governed the quotation process;
- c. a claim that the Regional District has awarded a Contract to a bidder whose Quote does not comply with the requirements of this Invitation to Quote.
- d. a claim that the Regional District has awarded a Contract to a person who was not eligible to participate in this quotation process;

and by submitting a Quote each bidder shall be deemed to have irrevocably agreed that it has no such claim or claims.

#### **5.0 Award of Contract**

The Regional District intends to award this quotation based on lowest cost and compliance with the operational Specifications and all specifications herein.

The Contractor will provide the required documentation verifying required insurance coverage and WorkSafeBC coverage upon notification that the Regional District has accepted their quote and prior to the commencement of work.

The Regional District reserves the right to disqualify any quotation that fails to meet any requirement of this Invitation to Quote.

A purchase order issued to the Contractor will indicate acceptance of their quote. No work will proceed without a purchase order issued by the Regional District.

The Regional District reserves the right to not award this quotation, at its sole discretion.

#### **6.0 Insurance**

The Contractor will provide and maintain, either by way of a separate policy, or by endorsement to an existing policy, Comprehensive General Liability insurance, acceptable to the Regional District and subject to the limits of not less than two million dollars (\$2,000,000) inclusive, per occurrence for bodily injury, death and damage to property including loss of use thereof.



The Comprehensive General Liability Insurance will include coverage for:

- a. blanket contractual liability,
- b. cross liability,
- c. liability with respect to non-owned licensed vehicles, and
- d. personal injury liability.

The Contractor will provide and maintain Owned Automobile liability coverage for not less than two million dollars (\$2,000,000) for any one accident Liability Insurance, Bodily Injury, and Property Damage Liability.

The Regional District will be named as Additional Insured on all Comprehensive General Liability and Non-Owned Automobile Liability policies required by the Contractor to meet the insurance requirements herein.

Prior to commencement of work, the Contractor will provide the Regional District with a Certificate of Insurance demonstrating that the Contractor's insurance coverage meets or exceeds the insurance requirements herein.

#### **7.0 WorkSafeBC**

The Contractor will comply with the provisions of the *Workers' Compensation Act* of British Columbia and provide proof, satisfactory to the Regional District that all assessments have been paid and that they are in good standing.

#### **8.0 Mines Act**

The Contractor will comply with the provisions of the *Mines Act* of British Columbia.

#### **9.0 Occupational Health and Safety Plan**

The Contractor will maintain an Occupational Health and Safety Plan and provide a copy to the Regional District prior to commencement of work.

#### **10.0 Indemnity**

Notwithstanding the compliance of the Contractor with all the clauses concerning insurance, the Contractor shall indemnify, protect, and save harmless the Regional District, its officers, agents, servants, and employees from and against all actions, claims, demands of any kind, description and nature whatsoever arising out of or in any way connected with the fulfillment of its contract; and all such actions, causes of actions, claims and demands recoverable by any third party from the Regional District or the property of the Regional District, shall be paid by the Contractor. If the Regional District pays, or is required to pay, any damages, costs, or fees on account of the actions, claims and demands herein recited, or if the property of the Regional District shall be charged in any way as a result of the aforesaid actions, causes of action, claims for demands, then the Regional District shall be entitled to recover from the Contractor all such damages, costs, fees or other charges together with any costs or expenses incurred in so doing from the Contractor.



## **11.0 Payment**

Upon completion of the work, the Contractor will submit an invoice to the Regional District. The Contractor will identify taxes separately on each invoice.

The Regional District will inspect the work before making payment.

The Regional District may withhold ten percent (10%) of the total payment due under the contract as a performance assurance holdback. The holdback will be released to the Contractor once the following two conditions have been satisfied:

1. The work has been completed to the satisfaction of the Regional District.
2. The Regional District has received notification from WorkSafeBC that all required assessments have been paid for the period covering the contract term.



## **PART 2: OPERATIONAL SPECIFICATIONS**

### **1.0 General**

- 1.1. These specifications describe the supply of soil cover material and the compaction and covering of the accumulated demolition and construction materials.
- 1.2. The Contractor will, at his expense, pay for and supply all personnel, supervision, equipment and tools, labour and materials to complete the works as specified herein.
- 1.3. The Contractor will ensure that workers have sufficient knowledge, skill and experience to properly and safely perform the work.
- 1.4. The Contractor will cover and compact all deposited materials at the Landfill as directed by the Regional District.
- 1.5. The Landfill will be operated in accordance with permits and operational certificates issued by the Ministry of Environment to the Regional District.
- 1.6. The Contractor will not undertake storage, maintenance or servicing of his equipment at the landfill without prior approval of the Regional District.
- 1.7. The Regional District accepts no responsibility for damage, vandalism or theft of any of the Contractor's equipment used or stored at the Landfill.
- 1.8. The Contractor will not salvage materials from the Landfill.
- 1.9. The Contractor will exercise good public relations while fulfilling his responsibilities under the contract and will ensure that his employees do the same.
- 1.10. The Contractor will not interfere with the day-to-day operations of the facility while completing the work required.
- 1.11. The Landfill is located in the wilderness and may attract wildlife. The Contractor will take precautions and ensure that workers are properly trained so that conflicts with wildlife are avoided.
- 1.12. The Contractor will ensure that his work does not impede existing surface water drainage unless otherwise directed by the Regional District.
- 1.13. Payment for supply and stockpile of cover and the cover and compaction work will be a lump sum payment in accordance with the Schedule of Prices.
- 1.14. Cover and compaction work and the stockpiling of cover material will be completed on or before August 27, 2010.



## **2.0 Hours of Operation**

The Landfill is a gated facility and operates between dawn and dusk. The gate will remain closed for the duration of the works with only pre-arranged deliveries being allowed to enter the site. Work will only be conducted during the daylight hours.

## **3.0 Supply and Stockpiling of Soil Cover Material**

- 3.1. The Contractor will excavate, haul and stockpile four hundred (400) cubic metres of cover material from a borrow area at the landfill site. The borrow area will be identified at the site meeting. The Contractor will be responsible for any clearing of vegetation and creating any access that may be required to extract the cover material from the borrow area.
- 3.2. The cover material will be placed in one pile or berm as directed at the site meeting.
- 3.3. The Contractor will, in addition, excavate, haul and place enough soil cover material to cover the entire area to be worked with six (6) inches or 0.15 meters of soil cover material. Once placed, the soil cover material will then be spread and compacted using a track-type bulldozer or similar tracked vehicle in good working order.

## **4.0 Cover and Compaction of Refuse**

- 4.1. The Contractor will follow the Regional District's direction in regards to the area of the Landfill that will be used for the disposal and compaction of deposited waste materials. The Contractor will undertake the relocation of any deposited waste material, as directed by the Regional District.
- 4.2. The Contractor will provide and operate one (1) track-type bulldozer in good working order with an operating weight of not less than 15,876 kilograms. The bulldozer will be equipped with a push blade and compaction track shoes or teeth, with grouser bars.
- 4.3. The Contractor will spread deposited waste materials in layers of 0.6 metres or less and then compact the 0.6-metre layer of waste material with at least three (3) to five (5) passes of the bulldozer. After the spread layer of deposited waste material has been compacted, an additional layer of 0.6 metres of deposited waste material can be spread over the previously compacted waste materials and compacted with at least three (3) to five (5) passes of the bulldozer. This process is to be repeated until all of the deposited waste material has been compacted in the working area.
- 4.4. The Contractor will then apply a soil cover over the compacted material. The depth of compacted cover is to be 0.15 metres. Care will be taken to cover all areas of exposed waste material including the active fill area and edges (toe). The slope of the working edge of the active fill area and any finished edges will not exceed 3:1 (horizontal:vertical) after compaction unless directed otherwise by the Regional District.



**5.0 Incidental Work**

- 5.1 The Contractor may be asked to do extra work while onsite at the Legrand Demolition and Construction Waste Landfill.
- 5.2 Extra work may include, but is not limited to, establishing ditches, separation of materials, pushing up metal pile(s), and smoothing out roadways and landings.
- 5.3 The Contractor will do extra work only when directed by the Regional District to do so.



**Schedule of Prices**

		Price
Lump Sum Price to supply, haul, stockpile 400 m <sup>3</sup> of Cover Material and to compact and cover Waste Materials with 150mm of compacted cover material and provide the assurances required under Invitation to Quote ES-10-09.	<b>Lump Sum</b>	\$
	<b>HST</b>	
	<b>TOTAL</b>	

The following **must** be completed:

FIRM NAME OR INDIVIDUAL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF AUTHORIZED PERSON

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
DATE

WorkSafeBC Number \_\_\_\_\_

ARE YOU A GST REGISTRANT?  YES  NO

IF YES, PLEASE INDICATE YOUR GST/HST# \_\_\_\_\_

IF 'NO', PLEASE FILL IN THE FOLLOWING:

SUPPLIER IS NOT REGISTERED BECAUSE:  SUPPLIER QUALIFIES AS A SMALL SUPPLIER UNDER SECTION 148 OF THE LEGISLATION

OTHER: SPECIFY \_\_\_\_\_

\_\_\_\_\_

