



**Invitation to Tender ES-11-09  
Sanitary Landfill Operation – Mackenzie Regional Landfill**

Mandatory Site Meeting – Friday, August 19, 2011, 10:30 a.m.

**Meeting Minutes**

**Start Time:** 10:30 a.m.

- Sign-In sheet passed around
- Dana Ferguson talked about the scales, paid loads, process in general
- Fencing of the site: electrical fencing required by Operational Certificate from April to October, Contractor's responsibility; snow removal importance around the fence line was explained and referred to more details in the tender
- Onsite borrow pit for daily and intermediate cover; this contract requires alternative cover usage like tarps to reduce the use of soil
- Contractor/Site Attendant is in charge of all the drop off areas at the site; swap shed, recyclables, compost pile, metal pile, etc being kept neat and tidy
- Contract duration is until 2014. It was pointed out that following the recommendations from the RSWMP and the Transfer Station Assessment Study, there is potential for the landfill site being converted into a transfer station site
- Minor fence repairs are the Contractor's responsibility
- Operational hours were referred to in the Contract, explanation was not required at the site meeting
- It was explained that as per the site's Operational Certificate, regularly scheduled compaction tests are required at the Contractor's expense
- Part of the Contract is to maintain the piles of compost and metal
- Active face area was visited, tonnage per year is 3,500 – 4,000
- Fence line to the South was visited and issue of pooling water explained and the importance of maintaining road and providing measures for electrical fence to be functioning
- Litter picking at the site is also part of the Contractor's duties

**Adjourned:** 11:05 a.m.

If you have any questions or require clarification please contact:

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