

FRASER-FORT GEORGE ENDOWMENT FUNDS PROJECT REPORT

As a successful applicant who received funding from the Fraser-Fort George Endowment Funds, you are required to complete this form and submit it to the Grants Committee before November 1, 2018. The report is to provide information on the completed project or as an interim report updating the Committee on the status of the project. If providing an interim report, a final report will be required upon project completion. Photos are appreciated (maximum 4 photos per project please).

The information requested below is intended to provide the Grants Committee with assurance that the project has been carried out in a manner in which the application for funding was approved.

Name of Organization/Applicant: _____

Address: _____

Telephone: _____ **Email:** _____

Contact Person: _____

Granting Year: _____ **Project Number:** _____ *(see award letter for project number)*

Interim Report *(if Interim Report, Final Report required upon project completion)*

Final Report

1. Please provide a brief summary of the project including commencement and completion dates.

2. What were the community benefits of the project?

3. How did the project build on the strengths, assets, and networks of the people and organizations involved?

4. List the names of other organizations that were involved in the development and implementation of the project.

5. Please provide a financial breakdown of the project.

A	Actual financial expenses	
B	In-kind amounts contributed	
C	Total Project Costs (A + B)	
D	Fraser-Fort George Endowment Funds contribution	
E	Percentage of Fraser-Fort George Endowment Funds contribution (D ÷ C)	

6. Please provide a brief commentary on how funding from the Fraser-Fort George Endowment Funds was recognized by your organization (ie. press releases, photographs, advertising, other)

7. Do you have any further comments or information relevant to your project? It is suggested that you review the award letter that was originally enclosed with this report as it may have included suggestions or requests for feedback from the Grants Committee. This section would be an appropriate place for your remarks in response to these suggestions or requests for feedback.

*Please submit this project report along with applicable attachments and **at least two photos** relating to your project to:*

By Email to: pgfoundation@telus.net

By mail or drop off at: Fraser-Fort George Endowment Funds
 c/o Prince George Community Foundation
 Coast Inn of the North
 770 Brunswick Street
 Prince George, BC V2L 2C2

In collaboration with:

