



**REGIONAL DISTRICT  
of Fraser-Fort George**

**Notes of the Mandatory Site Meeting**

**ITT CS-14-02 – Tete Jaune Community Hall Improvements**

**Thursday May 15, 2014, 1:00 p.m. at the Tete Jaune Community Hall**

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Project Manager: Hank Hanson, Senior Building Inspector

Note Taker: Carina Hanson, Community/Public Safety Assistant

Attendees: Cro Construction  
Steve Smith Contracting  
TAD Construction Ltd.  
Lewis Enterprizes  
Woolsey Woodworking  
Hagenguth Construction  
Terry Myram  
Al Smith, Regional District Building Inspector

Sign-in Sheets: Contractors completed the sign-in sheets

**CALL TO ORDER:** Hank Hanson called the meeting to order at 1:04 p.m.

**PROJECT SUMMARY:**

Hank Hanson presented an overview of the project, highlighting the following:

- Throughout the demolition, anything salvaged will go to the Tete Jaune Community Club
- The septic field is to be protected. No heavy equipment is to travel over the septic field throughout construction
- Concrete piers can be set back from the wall to allow for a footing.
- Electrical wire to the yard light must be maintained.
- All drywall removed in the basement must be replaced and fire taped.
- Ladies washroom and storage room floors are to be insulated
- All ends of bathroom partitions are to be floor supported with a style
- Plywood is to be fir tongue and groove

**QUESTIONS:**

**1. Can concrete demolition material be buried on site?**

Answer: No. Disposal information pamphlets have been provided for information.

**2. Do footings have to be 6' below grade?**

Answer: No. The underside of footings can be set at 4' minimum below grade.

**3. Can joists be fpf?**

Answer: Yes. You do not have to use treated lumber.

**4. *The hurricane clips will be showing below the soffits. Is that acceptable?***

Answer: Yes. There is no concern with clips showing below the soffits. Install as per drawings.

**5. *Are there specs for the lighting, flooring, bathroom partitions and railings?***

Answer: They will be provided. Meeting minutes and addendums will be provided by email to all of the attendees and will be available on the Regional District and BC Bid websites.

At this time in the meeting, Hank explained the requirements for the event scheduled at the Hall in September.

**6. *Is there any requirement to give the Tete Jaune Community Club time to paint prior to the event?***

Answer: No. The operation of the hall will not be impeded if the painting has not been completed by the Club.

**7. *The tender shows that the GST is to be shown separately. Is that cost to include the GST that has been charged for materials?***

Answer: The GST that is required to be shown separately is for the 5% GST on the tender price.

**8. *Do water lines have to be copper?***

Answer: Yes.

**ADJOURNMENT:**                      There being no further questions, the meeting adjourned 2:05 p.m.