



Contractors Present: Shelton Rafferty
Don Mueller, J.G.M. Logging Ltd.

RDFFG Staff Present: Dana Ferguson, Operations Leader
Jason Dodd, ES Field Supervisor

Minutes Recorded By: Dana Ferguson, Operations Leader
Jason Dodd, ES Field Supervisor

Sign in Sheet: 10:00 a.m. Contractors completed sign-in sheet, along with introductions.

Call to Order: 10:00 a.m.

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- Dana Ferguson:**
- closing date is 10:00 a.m., February 26, 2015
 - \$300 security deposit is needed by bank draft or certified cheque; no personal cheques will be accepted
 - price is per month is to include all your expenses for outhouse facility, painting, trimming, etc.
 - no power or washroom provided, sheds must be approved by Regional District of Fraser-Fort George ("Regional District") before construction
 - personal protective equipment is to be worn at all times so public knows you work onsite
 - customer interaction needed/loads screened
 - record keeping needed; forms supplied by Regional District
 - painting all no posts, gates, transfer station bins each year at contractor's expense
 - all new snow removal specifications gone over with prospective contractors
 - scatter clean-up was addressed, 150 m of facility
 - ten feet around edges of road to be trimmed and islands in middle cleared of overgrowth
 - sand supplied by contractor, 5/16 winter sanding sand – liability areas covered
 - gates must be kept clear and closed at end of day
 - first initial Transfer Paint supplied by Regional District (5 gal)

Adjourned **10:30 a.m.**
