



Contractors Present:

RDFFG Staff Present: Laura Zapotichny, Environmental Services Field Supervisor

Minutes Recorded By: Laura Zapotichny, Environmental Services Field Supervisor

Sign in Sheet: 9:00 a.m. Contractors completed sign-in sheet, along with introductions.

Call to Order: 9:03 a.m.

Laura Zapotichny: Contractors signed in

Went through the contract

- Part 1: General
- Direct questions to Laura Zapotichny - email or phone is fine
- Went over award of contract, Right to Reject, Insurance, WorkSafeBC, Occupational Health and Safety, Indemnity, Provisions for Terminations, right to correct deficiencies, Duration of contract, Payment and Payment Withheld or Deducted
- Contract may be renewed on a year by year basis for up to two more years.
 - Invoices will be submitted at the end of each month

Part 2: Specifications

- Specified this is a 7 day a week operation including statutory holidays and that road watering services will be required for all 7 days
- Two separate areas:
- All Weather Roads and Burrow Pit/Metal Road area
- When doing the all-weather roads they only have to go up to the lagoons- not through the small access point to the blower compound
- When doing the burrow pit road/metal pile area they do not have to go into the burrow pit area that is currently active but when down at the metal pile they need to put water on the pads in front of fridges and metal area
 - Q: Ian from Grandview clarified that the areas was bigger than last year
 - A: Yes scope of work is larger than before
- First priority is the all-weather roads- need a truck/tank big enough to do at least the all-weather roads before refilling
- Both areas will need to be watered unless otherwise directed by staff
- Roads will be watered twice per day (morning and afternoon- went over times)
 - Q: Who makes the decision if the roads do need watering?
 - A: The RDFFG. Phone and discuss with scale house staff- 250-962-8972. Further in the contact there are more specifications around this clause.
- Contractor to provide a phone number so that we can contact them if we require any additional servicing.
 - Q: How do we bill an extra service?
 - A: Same price as the schedule of prices you will provide: ie: if you do an extra servicing of the All Weather Roads you'd bill for 3 services of All Weather Roads for that day

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- Contractor will use a tank/truck big enough to do the All Weather Roads in a single service - large line ups during this time of year make it prohibitive to be in and out to fill a smaller tank
 - There will be no water access on the RDFFG site - no access to the fire hydrant on site.
 - No stockpiling of water or tanks on site as they pertain to this ITQ
 - No watering the roads if it's raining, if it rained so much the night before that there is pooling water on the roads, or if it starts to rain before morning and afternoon watering
 - If in doubt, phone the scale house and ask if watering is needed for that day.
 - Schedule of prices - provide two prices for each section that needs to be watered
 - Will do an addendum for the Schedule of prices
 - Site map- went over two areas that are included

Adjourned

9:15 a.m.
