



## **Addendum No. 1**

### **Request for Proposals ES-18-15 Assessment of Full Service Levels for the RDTs Network**

The addendum is being issued prior to the closing of the Request for Proposals to provide further information, make changes to, or to clarify the Contract Documents and is to be read, interpreted and coordinated with all other parts of the Contract Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Proponents shall attach a signed copy of this addendum to their tender.** This addendum shall form part of the Contract Documents.

**Question #1:** Can you say how many stakeholder meetings that we would be expected to attend? Is there a minimum number we should budget for?

**Answer:** There will be one stakeholder meeting after technical memo #3 is presented, but before the final report is submitted to the Regional District. The stakeholder meeting will include members from the technical advisory committee, as well as other interested and effected parties. The consultant should budget for 1 stakeholder meeting, as well as, provide the costs for additional meetings if required.

**Question #2:** Is the technical advisory committee a currently active committee—and how frequent would these meetings occur? Is participation expected to be in person, or through conference calls?

**Answer:** There is no current technical advisory committee. The TAC will be made up of representatives from the local and municipal governments and First Nations. The TAC would meet prior to the finalization of each technical memo. The consultant should budget for 4 TAC meetings and participation is expected to be in person.

**Question #3:** How many presentations to the Regional Board would be expected? Would that include presentations from each of the three technical memos? Or would this only be a presentation of the final report?

**Answer:** The Regional District requires 4 presentations- one for each technical memo and the final presentation to the Board.

**Question #4:** Is the Regional District available to meet in person or for site visits before the RFP closes?

**Answer:** The Regional District does not require in person or site visits for this RFP. For more information on each of the facilities, including hours of operation and accepted materials, please visit <http://www.rdffg.bc.ca/services/environment/solid-waste-management/transfer-stations>

Date: January 7, 2019

Addendum 1 Received.

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Signature of Proponent

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Name of Proponent

Inquiries relating to this RFP may be directed to:

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