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January 17, 2019

**ADDENDUM No. 2**

**Invitation to Quote CS-19-01  
ENGINEERING SERVICES**

*The addendum is being issued prior to the closing of the Invitation to Quote (ITQ) to provide further information, make changes to, or to clarify the Invitation to Quote Documents and is to be read, interpreted and coordinated with all other parts of the ITQ Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Proponents shall attach a signed copy of this addendum to their quote submission, failure to do so may result in a non-compliant quote.** This addendum shall form part of the Contract Documents.*

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This addendum is being provided in response to questions received regarding ITQ CS-19-01 released January 11, 2019.

1. Is the Professional Liability Insurance limit negotiable?

**Answer: The Regional District's standard for professional Liability Insurance is \$5 million.**

2. Does the Regional District have some basic anticipated quantities of work that will be available through this ITQ process?

**Answer: Not available at this time. The Regional District is in the process of determining what the project work load will be for the 2019/2020 term of the contract.**

3. What does the Regional District consider reasonable notice of work?

**Answer: the Regional District would endeavour to give as much notice to the engineering firm as possible. In some cases projects are planned months in advance, however, in other cases the need for engineering consultation arises with considerably less notice and sometimes the need arises in an emergency situation. We do have an appreciation for respondent's availability during peak work periods and would commit to working with the engineering firm to determine a mutually agreeable work schedule on a project by project basis.**

4. How many engineers must the engineering firm be able to provide simultaneously?

**This is an operational/management decision to be made by the engineering firm and is dependent on the disciplines required for the project.**



5. Does the Regional District have a preferred contract for the work of this ITQ?

**At the end of this ITQ process the Regional District anticipates entering into a basic contract for services on an “as and when needed” basis with the successful bidder. The basic contract would cover such items as insurance, indemnity and hourly rates and be agreed upon by both parties. For large (either in terms of value or duration) projects, the Regional District and the Contractor would negotiate the terms of a contract specific to the project based on the scope of work required.**

I/We hereby verify that we have considered this addendum in our quote submission.

\_\_\_\_\_  
Proponent's Signature

\_\_\_\_\_  
Date

All inquiries relating to ITT CS-19-01 must be emailed to:  
Cindy Paton, Community/Public Safety Assistant  
[cpaton@rdffg.bc.ca](mailto:cpaton@rdffg.bc.ca)