



Minutes of the Mandatory Site Meeting

**Invitation to Tender ES-19-10
Caretaker Services - Hixon Regional Transfer Station**

Monday, April 29, 2019 10:00 a.m. at the Hixon Regional Transfer Station

Staff Present: Aaron Moberg, Environmental Services Lead Hand

- Proponent completed sign in sheet.
- Discussed Transfer Station tender

Question: What does the manager look for when determining if sand & traction material is acceptable?

Answer: Sand & traction material needs to provide enough grip for site users to use the facility safely and cannot contain material that will corrode and/or degrade the cement and site infrastructure.

Question: Where does the Regional District purchase their sand?

Answer: We purchase the "winter sand" from Rolling Mix and add water softener salt to prevent freezing of the traction material.

Question: If there is any noticeable damage to the hydraulic bin system, or the hydraulic bin system isn't operating, who is responsible for repairs?

Answer: The contractor will inform the Regional District as soon as possible about any damage to or malfunctioning hydraulic bins, and the Regional District will make arrangements for repairs.

Question: Should the GST be included in the final bid?

Answer: Refer to the instructions as set out on page 10 of the ITT.

Question: Who supplies the paint and how much would be needed?

Answer: The paint is to be supplied by the contractor and will match the colour code that will be supplied by the Regional District. The quantity of paint should be enough to reapply over all yellow railings and barriers.

Meeting Adjourned 10:26 a.m.