



Minutes of the Mandatory Site Meeting

**Invitation to Tender ES-19-20
Snow Clearing Services - Mackenzie Transfer Station**

Tuesday, November 12, 2019 11:00 a.m. at the Mackenzie Regional Transfer Station

Staff Present: Anson Hardjojo, ES Solid Waste and Waste Diversion Coordinator
Nathan Hartnett, ES Solid Waste and Waste Diversion Coordinator

- Meeting started at 11:13 a.m.
- Tenderers completed sign in sheet
- Showed the transfer station hauling route and snow dumping areas around the transfer station

Question: Where are the snow dumping areas?

Answer: The snow dumping areas within the Transfer Station area are shown on the map in the ITQ on page 13.

Question: Are the payments based on hourly or monthly?

Answer: Please view Schedule of Prices on page 9 of the ITQ document.

Question: What if we are also able to include sanding services on top of the snow hauling services?

Answer: This ITQ is for snow clearing services only.

Question: In the document, under Snow Removal number 3, when the document explains "All snow will be moved and hauled away at Contractor's expense", where do we haul the snow to?

Answer: The snow dumping areas within the Transfer Station area are shown on the map in the ITQ on page 13.

Question: Do we need to do the snow clearing before 6 a.m.? The snow will accumulate until opening hours, and our machines will most likely be able to complete the job closer to the opening hours of the site so there will be the least amount of snow once the site is open.

Answer: Currently, 6 a.m. will be the snow clearing time. Further discussion with the contractor will be established once contract is awarded.

Question: How do we get into the site before and/or after opening hours?

Answer: The Regional District of Fraser-Fort George will provide keys to the winning bidder for after-hours access to the site to complete necessary works.

Question: Should we use ice-edge and cut-edge to grade the roads?

Answer: The Regional District of Fraser-Fort George has no discretion in either of the blades used in grading and snow clearing if the works achieve ITQ stated standards.

Question: Can we use hourly rates on the payment section for the landfill snow hauling portion of the ITQ?

Answer: Please view Schedule of Prices on page 9 of the ITQ document.

Meeting Adjourned 11:40 a.m.