



REGIONAL DISTRICT
of Fraser-Fort George

REQUEST FOR PROPOSALS CS-20-15

**NEW WATER TENDER FIRE APPARATUS FOR
SHELL GLEN VOLUNTEER FIRE/RESCE DEPARTMENT**



TABLE OF CONTENTS

1.0	INTRODUCTION	4
1.1	Proposal Submissions	4
1.2	Errors, Omissions, Clarifications	5
1.3	Regional District's Right to Reject Proposal	6
1.4	Waiver of Claims for Compensation	6
1.5	Ownership of Proposals and Freedom of Information	6
2.0	PROPOSAL FORMAT	7
3.0	PROPOSAL EVALUATION AND SELECTION PROCESS.....	7
3.1	Proposal Evaluation.....	7
3.2	Initial Proponent Selection Process.....	7
3.3	Selected Proponent Negotiations.....	8
3.4	Termination of RFP Process	8
3.5	Non-Compliance with RFP Requirements.....	8
3.6	References	8
4.0	MANUFACTURER SELECTION	8
4.1	Selection Criteria	8
4.2	Evaluation Criteria:	9
5.0	CONTRACT.....	9
5.1	Award of Contract.....	9
5.2	Form of Contract.....	9
6.0	CHANGES.....	9
7.0	LICENSES AND PERMITS.....	9
8.0	DAMAGE TO EXISTING PROPERTY OR FACILITY	9
9.0	WORKSAFEBC.....	10
10.0	RIGHTS OF WAIVER.....	10
11.0	SEVERABILITY.....	10
12.0	APPARATUS FAMILIARIZATION.....	10
12.1	Apparatus Drawings	10
12.2	In-Service Training	10
12.3	Service, Installation, Repair, and Operators Manuals	10
13.0	APPARATUS SPECIFICATIONS.....	10
13.1	Minimum Requirements.....	10
13.2	Specifications Not Outlined	11
13.3	Compliance with Laws and Regulations.....	11
13.4	Underwriters' Laboratories of Canada (ULC) Standards	11
14.0	WARRANTY, INSURANCE AND INDEMNITY	11
14.1	Chassis and Component Warranties.....	11
14.2	Manufacturer's Insurance	11
14.3	Indemnity	11
15.0	APPARATUS DELIVERY AND PAYMENT.....	11
15.1	Apparatus Documentation	11
15.2	Apparatus Timetable	12
15.3	Delivery Terms.....	12



15.4	Contract Price	12
15.5	Payment Schedule	12
15.6	Holdback on Delivery	12
15.7	Late Delivery	12
16.0	DISPUTE RESOLUTION	12
17.0	FORCE MAJEURE.....	13
18.0	NOTICE OF DEFAULT	13
18.1	Termination.....	13
APPENDIX A CONFLICT OF INTEREST DISCLOSURE STATEMENT.....		14
APPENDIX B SAMPLE CONTRACT		15
APPENDIX C MINIMUM SPECIFICATIONS		18
APPENDIX D SCHEDULE OF PRICES FOR MINIMUM SPECIFICATIONS.....		37
APPENDIX E OPTIONAL EQUIPMENT.....		38

1.0 INTRODUCTION

The Regional District of Fraser-Fort George (the "Regional District") invites proposals from qualified fire apparatus manufacturers for the supply and delivery of a new frontline water tender for Shell-Glen Volunteer Fire/Rescue Department. The proponent will be competent and capable of performing the work. The proponent may be required to provide evidence of previous experience and financial responsibility before a contract is awarded.

Request for Proposal (RFP) documents may be obtained on, or after, Tuesday October 6, 2020.

- a) in a PDF (public document format) file format from the Regional District's website www.rdffg.bc.ca; or
- b) on the *BC Bid*[®] website www.bcbid.gov.bc.ca.

All subsequent information regarding this RFP, including amendments, addenda and answers to questions will also be available as above.

It is the sole responsibility of the proponent to ascertain that they have received a full set of the RFP documents, amendments and or addenda. Upon submission of their proposal, the proponent will be deemed conclusively to have been in possession of a full set of the RFP documents.

All questions relating to this project must be submitted by email to the Project Manager:

Melanie Perrin, Manager of Public Safety Operations
Regional District of Fraser-Fort George
155 George Street
Prince George, BC V2L 1P8
Email: mperrin@rdffg.bc.ca

1.1 Proposal Submissions

Proponents will complete and submit two (2) copies of their proposal, formatted as described in Section 2.0 PROPOSAL FORMAT, in a sealed envelope. Each copy shall be complete and unabridged and shall not refer to any other copy for additional information, clarification, or details.

Sealed proposals will be received by the General Manager of Financial Services, at the Regional District of Fraser-Fort George, up to 2:00 p.m. local time on Thursday, October 29, 2020. Proposals submitted by fax, or not in the original Regional District format will NOT be accepted. Any proposal received after the closing date and time (Thursday, October 29, 2020 @ 2:00 p.m.) will be considered disqualified and will be returned unopened to the proponent.

The following information **must be written on the outside of the sealed envelope containing the proposal submission, as well as on the outside of the courier envelope (if sending by courier):**

1. Attention: General Manager of Financial Services
Regional District of Fraser-Fort George
3rd Floor, 155 George Street
Prince George, BC V2L 1P8
2. Request for Proposals, CS-20-15
New Frontline Water Tender for Shell-Glen Volunteer Fire/Rescue Department
3. Responding Proponent's name and address.

Email complete proposal to the RDIFFG's General Manager of Financial Services:

General Manager of Financial Services
Email: purchasing@rdffg.bc.ca

The email topic is to be labelled in the subject line "RDFFG CS-20-15 – "Insert Company Name"".

Proposals will be received up to **2:00:00 p.m. on Thursday, October 29, 2020**. There will not be a public opening for the proposal.

For closing purposes, the official time of receipt of proposal submission is determined by the time of receipt of the email.

The Regional District will not accept or consider proposal documents transmitted by facsimile or delivered to an email address other than the address identified. Please do not cc any other Regional District emails.

The Regional District will not accept any proposal not received at the email address identified above or not received by the closing date and time.

The responsibility for submitting a response to this RFP to the correct email address on or before the closing date and time, will be solely and strictly the responsibility of the Proponent.

To be considered, proposals must be signed by an authorized signatory. By signing the proposal, the proponent is bound to statements made in response to this Request for Proposal (this "RFP"). Any proposal submission received by the Regional District that is unsigned will be rejected.

The Regional District will not be responsible for any costs incurred by proponents which result from the preparation or submission of documents pertaining to this RFP. The accuracy and completeness of the proposal is the proponent's responsibility. Should errors be discovered they will be corrected by the proponent at their expense.

Proposals not submitted in strict accordance with these instructions or not complying with the requirements in this RFP may be rejected.

1.2 Errors, Omissions, Clarifications

Proponents finding discrepancies, errors, or omissions in this RFP, or requiring clarification on the meaning or intent of any part therein, should immediately request in written form **by email**, clarification from the Project Manager, Melanie Perrin, mperrin@rdffg.bc.ca. The Regional District will not accept responsibility for any damages, costs or expenses incurred by a proponent in reliance on oral instructions. Any work done in preparation of a proposal after discovery of discrepancies, errors, or omissions in the RFP will be done at the proponent's risk unless the discrepancy, error, or omission is reported to Ms. Perrin in accordance with this provision.

Any requests for explanations, interpretations, or clarifications made by proponents must be submitted in writing by email to the Project Manager **no later than 4:00 p.m. on Monday, October 19th, 2020** in order that addenda or amendments, if necessary, are available to all proponents in time to be considered for the preparation of their submission.

If the Regional District, in the Regional District's sole discretion, determines that a clarification, addition, deletion, or revision of the RFP is required then the Regional District will issue an addendum and the addendum will be posted on the Regional District website and BC Bid (see S. 1.0). **It is the sole responsibility of the proponent to check for addendums.**

All amendments and addenda, if any, issued for this RFP must be signed by the proponent and included with the proposal submission and will form part of the Contract documents.

1.3 Regional District's Right to Reject Proposal

The Regional District reserves the right, in its sole discretion, to waive informalities in proposals, reject any and all proposals, or accept the proposal deemed most favourable in the interests of the Regional District. The lowest, or any proposal, will not necessarily be awarded.

Proposals which contain qualifying conditions or otherwise fail to conform to the instructions contained in this RFP may be disqualified or rejected. The Regional District may, however, in its sole discretion, reject or retain for its consideration proposals which are non-conforming because they do not contain the content or form required by the RFP, or for failure to comply with the process for submission set out in this RFP, whether or not such non-compliance is material.

The Regional District reserves the right to reject a proposal based on potential or perceived conflict of interest on the part of a proponent. Without limitation, the Regional District reserves the discretion to reject any proposal where:

- a) one or more of the directors, officers, principals, partners, senior management employees, shareholders or owners of the proponent, is an officer, employee or director of the Regional District, or is a member of the immediate family of an officer, employee or director of the Regional District; or
- b) in the case of a proposal submitted by a proponent who is an individual person, where that individual is an officer, employee or director of the Regional District, or is a member of the immediate family of an officer, employee or director of the Regional District.

When submitting a proposal, the proponent is required to complete, sign, and include with their proposal a Conflict of Interest Disclosure Statement (Appendix A).

The Regional District reserves the right to reject any proposal submitted by a proponent who is, or whose principals are, at the time of proposal, engaged in a lawsuit against the Regional District in relation to work similar to that being proposed.

1.4 Waiver of Claims for Compensation

Except for a claim for the reasonable cost of preparation of its proposal, by submitting a proposal, each proponent irrevocably waives any claim, action, or proceeding against the Regional District including, without limitation, any judicial review or injunction application, and any claim against the Regional District and its elected officials, officers and employees for damages, expenses or costs, loss of profits, loss of opportunity or any consequential loss for any reason, including any such claim, action or proceeding arising from:

- 1) any actual or alleged unfairness on the part of the Regional District at any stage of the proposal process, including without limitation, any alleged unfairness in the evaluation of a proposal or award of a contract;
- 2) a decision by the Regional District not to award a contract to that proponent; or
- 3) the Regional District's award of a contract to a proponent whose proposal does not conform to the requirements of this RFP.

1.5 Ownership of Proposals and Freedom of Information

Proposals will be received and held in confidence by the Regional District, subject to the provisions of the *Freedom of Information and Protection of Privacy Act* and this RFP. Each proposal should clearly identify any information that is considered to be confidential or proprietary information. Proponents are responsible to review the *Freedom of Information and Protection of Privacy Act* for further information.

All documents, including proposals, submitted to the Regional District become the property of the Regional District. The Regional District will provide a debriefing for proponents, upon request by a proponent, subject to the *Freedom of Information and Protection of Privacy Act*.

2.0 PROPOSAL FORMAT

Proponents are asked to respond in a similar manner. Appendices A, C, D, and E must be submitted on the same forms included in this RFP, no exceptions. The following format and sequence should be followed in order to provide consistency in responses and to ensure each proposal receives full and complete consideration. All pages should be consecutively numbered.

- a) Title page including RFP title and number, proponent's name and address, telephone number, email address, and contact representative.
- b) One-page Letter of Introduction **SIGNED** by the authorized signatory of the proponent which will bind the proposed statement(s) made in the proposal.
- c) Table of Contents including page numbers.**
- d) An Executive Summary of the key features of the proposal.
- e) Completed and signed Appendix A – Conflict of Interest Disclosure Statement.
- f) Completed Appendix C – Minimum Specifications for New Frontline Engine for Shell-Glen Volunteer Fire/Rescue Department.
- g) Completed and signed Appendix D – Schedule of Prices for Appendix C.
- h) Completed Appendix E – Optional Equipment (if proponent elects to submit Appendix E).
- i) Complete contact information for three (3) references (see 3.6).
- j) Amendments or addenda, if any, issued for this RFP. Each amendment and addenda must be signed by the proponent and be included with their proposal submission and will form part of the Contract documents.**

3.0 PROPOSAL EVALUATION AND SELECTION PROCESS

3.1 Proposal Evaluation

All proposals will be initially evaluated by the Regional District to assess the qualifications and capabilities of proponents to meet the minimum standards specified in the RFP.

The proposal evaluation through to proponent selection will be based on the following process as deemed appropriate by the Regional District:

1. Initial proposal evaluation by the Regional District.
2. Follow up question(s) from the Regional District to proponent(s). (Optional at discretion of the Regional District.)
3. Further question(s) from the Regional District to proponent(s). (Optional at discretion of the Regional District.)
4. Interview(s) of selected proponent(s) by Regional District. (Optional at discretion of the Regional District.)
5. Follow-up interview of selected finalist(s). (Optional at discretion of the Regional District.)
6. Proposal scoring by the Regional District as per RFP criteria and Section 4.2 Evaluation Criteria.
7. Recommendations to Board.

3.2 Initial Proponent Selection Process

As a result of the initial written proposal evaluation, the Regional District may, at its sole discretion, request oral presentations and enter into detailed discussions with initially selected proponents prior to preparing a short-list of qualified proponents.



The Regional District may, at its sole discretion, prepare a “short-list” of proponents which initially appear to have the necessary qualifications, based solely on the information contained in the written proposals and/or additional information that may be obtained by the Regional District. The Regional District will be under no obligation to obtain additional clarification from any proponent(s) prior to preparing an initial “short-list” or before entering into detailed discussions, or negotiations, with any proponent.

3.3 Selected Proponent Negotiations

The Regional District, at its sole discretion, reserves the right to enter into contract negotiations with a selected proponent, or proponents, based only on the evaluation of the written proposal(s), and/or an evaluation of the combination of the written proposals, oral presentations, and/or detailed discussions.

The Regional District reserves the right to enter into negotiations with any proponent without requiring any other proponents to make a presentation or to enter into detailed discussions with the Regional District.

3.4 Termination of RFP Process

The Regional District may, at its sole discretion, reject any or all proposals at any time throughout the proposal evaluation, proponent selection, or contract negotiation process.

3.5 Non-Compliance with RFP Requirements

Unless explicitly stated in a proposal, all proposals shall be assumed by the Regional District to be in full compliance with the RFP requirements without exception.

All items in the proposal that are **not** in full compliance, or that vary from the specific RFP requirements, shall be clearly identified in the proposal as non-compliant and/or variant, and shall include specific reference to the relevant section in the RFP and the precise nature of the variance or non-compliance.

Non-compliance or variances with the specific RFP requirements will not necessarily result in rejection of a proposal.

The acceptance or rejection of all non-compliant items, and/or variances to the RFP requirements, shall be at the sole discretion of the Regional District, without any obligation by the Regional District to either request clarifications, enter into detailed discussions, or negotiations with the proponent(s).

All bids must be submitted with completed Appendices A, C, and D as contained within this RFP in order to be eligible for consideration.

3.6 References

Please include three (3) references that may be contacted for purposes of confirming your company's experience in supplying and delivering this type of vehicle.

4.0 MANUFACTURER SELECTION

4.1 Selection Criteria

The following are the criteria and the percentage of the total score for each criterion that will be used by the Regional District to select a proponent. The list of criteria is not in any order of priority. The Regional District, in its sole judgment, will base the selection of a successful proponent on a combination of the following criteria:

4.2 Evaluation Criteria:

Experience	20%
Compliance with RFP Requirements	30%
Delivery date	5%
Price	40%
Nearest Service Facility	<u>5%</u>
Total	<u>100%</u>

5.0 **CONTRACT**

5.1 Award of Contract

The Award of Contract is anticipated to be made not later than Thursday November 19th, 2020. All proponents will be advised in writing of the results of the RFP evaluation process.

The Regional District, in its sole judgment, may delay the Award of Contract date as deemed appropriate by the Regional District.

5.2 Form of Contract

The Contract to supply and deliver the finished new frontline water tender to Shell-Glen Volunteer Fire/Rescue Department will be in the form of:

- the complete CS-20-15 RFP document, including appendices, and any amendments or addenda;
- Proponent's proposal submission; and
- a Contract Agreement similar to the sample provided in Appendix B of this RFP.

6.0 **CHANGES**

The Regional District, without invalidating the Contract, may make changes by altering, adding to, or deducting from the work. The Proponent will proceed with the work as changed and the work will be executed under the provisions of the Contract. No changes will be undertaken by the Proponent without written order of the Regional District, except in an emergency endangering life or property, and no claims for additional compensation will be valid unless the change was so ordered. The Regional District will entertain no payment for extra work or changes in the Contract unless a "Change Order" form is completed and signed by the Regional District and the Proponent.

If, in the opinion of the Regional District, such changes affect the Total Contract Price, the Total Contract Price amount will be adjusted at the time of ordering the changes. The value of the addition or deduction from the Total Contract Price will be decided by the Regional District based on a lump sum estimate submitted by the Proponent and accepted by the Regional District.

7.0 **LICENSES AND PERMITS**

The Proponent shall, at their expense, obtain all licenses, permits, approvals, and insurance required under the laws of the Province of British Columbia with regard to its own activity under the Contract.

8.0 **DAMAGE TO EXISTING PROPERTY OR FACILITY**

In the event of damage to the Regional District's facility or property arising from actions of the Proponent the procedure will be as follows:

1. The Proponent will immediately advise the Regional District of any damage to the Regional District's facility or property.



2. Upon investigation, the Regional District will notify the Proponent of damages to be repaired.
3. If the Proponent does not reply within twenty-four (24) hours, the Regional District will repair, to the appropriate specifications or regulations, and deduct the cost of the repair from payment to the Proponent.

9.0 WORKSAFEBC

The Proponent will use due care and take all necessary precautions to assure the protection of persons or property at the Site and will comply with the *Workers' Compensation Act* of the Province of British Columbia.

Prior to undertaking any of the work, the Proponent will provide its WorkSafeBC number and will keep current all assessments required by WorkSafeBC in relation to, and for, the duration of the work. The Proponent will provide a clearance letter from WorkSafeBC to the Regional District prior to commencement of the work.

10.0 RIGHTS OF WAIVER

A waiver, or any breach of provision of this RFP will not constitute or operate as a waiver, or any other breach, of any other provisions, nor will any failure to enforce any provision herein operate as a waiver of such provisions or of any other provisions.

11.0 SEVERABILITY

All paragraphs of the Contract are severable one from the other. Should a court of competent jurisdiction find that any one or more paragraphs herein are void; the validity of the remaining paragraphs hereof will not be affected.

12.0 APPARATUS FAMILIARIZATION

12.1 Apparatus Drawings

Final design acceptance and contract award will be conditional on the successful proponent providing **TWO (2) sets of scale drawings** showing left, right, front, and rear plan views of the apparatus. As-Built wiring diagrams as proposed will be required and are to be provided showing all dimensions. Dimensions are to be in imperial units.

12.2 In-Service Training

All proponents shall indicate the degree to which in-service training on the completed apparatus will be provided to the members of Shell-Glen Volunteer Fire/Rescue Department.

12.3 Service, Installation, Repair, and Operators Manuals

Factory service manuals, installation manuals, repair manuals, and operator's manuals shall be provided for the cab/chassis and all components comprising the completed apparatus, such as engine, transmission, front and rear axle, and engine status centre. All manuals shall accompany the apparatus when delivered to Shell-Glen Volunteer Fire/Rescue Department.

13.0 APPARATUS SPECIFICATIONS

13.1 Minimum Requirements

The minimum requirements for the completed apparatus are as detailed in Appendix C attached to and forming part of this RFP. Proponents may recommend changes or adjustments to the specifications



outlined where the proponent believes that such changes or adjustments will result in a better-quality product in terms of efficiency, tractability, serviceability, or general operation. In all cases, the proponent should provide reasons for the recommended changes or adjustments to the RFP specifications in the initial proposal response documents.

13.2 Specifications Not Outlined

In terms of any of the apparatus specifications not detailed in this RFP, proponents are free to bid on the proposal as they choose, provided that the proponent's relevant specifications are detailed in the proposal response.

13.3 Compliance with Laws and Regulations

The completed apparatus must comply with all relevant Federal and British Columbia motor vehicle laws and regulations and British Columbia's WorkSafeBC Regulations prior to delivery.

British Columbia Motor Vehicle Inspection to be completed prior to apparatus delivery (see 15.3 for delivery terms).

13.4 Underwriters' Laboratories of Canada (ULC) Standards

The apparatus shall be designed to comply with all relevant provisions of ULC-S515 "Standards for Automobile Fire Fighting Apparatus". The apparatus shall be fully tested and certified by a ULC Inspector to the ULC standard and have an ULC label affixed to the apparatus prior to delivery.

14.0 **WARRANTY, INSURANCE AND INDEMNITY**

14.1 Chassis and Component Warranties

Proponents shall list the standard warranties applicable to the vehicle chassis and other components of the completed apparatus, which are included in the bid price, and document additional or extended warranties that are available together with any special provisions and applicable costs.

14.2 Manufacturer's Insurance

The successful proponent (the "Proponent") will be expected to satisfy the Regional District that sufficient insurance is provided to protect the Regional District's direct investment in the event the apparatus is damaged or destroyed prior to delivery.

14.3 Indemnity

The Proponent shall release, indemnify, defend and save harmless the Regional District, its officers, employees, servants, and agents of and from all claims, costs, losses, damages, actions, classes of action, expenses and costs arising out of or relating to the Proponent's breach of this Contract or the negligent acts or omissions of the Proponent or its employees, consultants or agents.

15.0 **APPARATUS DELIVERY AND PAYMENT**

15.1 Apparatus Documentation

All documentation required to register ownership in the name of the Regional District shall be provided prior to, or upon, delivery.

15.2 Apparatus Timetable

Proponents must indicate the anticipated schedule for the delivery of the apparatus to Shell-Glen Volunteer Fire/Rescue Department, located in Prince George, BC. The actual delivery date of the apparatus and training date(s) of fire department personnel must be coordinated with Shell-Glen Volunteer Fire/Rescue Department in advance and with sufficient notice in order to accommodate fire department members' work schedules.

15.3 Delivery Terms

The successful proponent will be expected to deliver the apparatus based on FOB destination delivery terms, with the destination referred to as Prince George, British Columbia. Modification of delivery terms can only occur with pre-approval from the Regional District.

15.4 Contract Price

All prices for the completed apparatus shall be stated in Canadian dollars. Any applicable Federal or Provincial taxes or levies must be included in the proposal response and are to be listed separately from the contract price. Appendix D – Schedule of Prices, must be completed and included in the proposal package.

15.5 Payment Schedule

Proponents will outline the proposed payment schedule with sufficient detail so as to allow evaluation by the Regional District of when progress payments, if applicable, may become due.

15.6 Holdback on Delivery

In the event it is determined that the completed apparatus does not meet the specifications outlined in the Contract or that the completed apparatus is deficient in any way, the Regional District may, at the time of delivery, hold back sufficient funds to ensure compliance. The amount of the holdback, if any, and the provisions for the release of funds shall be subject to discussion between the Regional District and the Proponent. The remedy of any discrepancies and/or deficiencies by the Proponent must occur within a reasonable period of time, to the satisfaction of the Regional District.

15.7 Late Delivery

The Proponent will be required to notify the Regional District if, during the construction process, there is any change in the delivery date provided in the Contract and the reason behind the change in delivery date.

16.0 DISPUTE RESOLUTION

If a claim, dispute, or controversy arises out of or relates to the interpretation, application, enforcement, or performance of Services under this Contract, the Proponent and the Regional District agree first to try in good faith to settle the dispute by negotiations between senior management of the Proponent and the Regional District. If such negotiations are unsuccessful, the Proponent and the Regional District agree to attempt to settle the dispute by arbitration if both parties agree. If the dispute cannot be settled through arbitration, the Proponent and the Regional District may agree to attempt to settle the dispute through good faith mediation. If the dispute cannot be resolved through mediation and unless otherwise mutually agreed, the dispute shall be settled by litigation in an appropriate court in the Province of the Regional District.



17.0 FORCE MAJEURE

If either the Proponent or the Regional District are prevented from performing their obligations under the Contract, or where the Regional District's work in respect of which the Proponent is providing Services cannot be performed, because of an act of God, an act of a legislative, administrative or judicial entity, fire, flood, labour strike or lock-out, epidemic, unusually severe weather, or other similar cause outside of the control of the Parties (collectively "Force Majeure"), then the obligations of the Proponent and the Regional District under the Contract shall be suspended for so long as the condition constituting Force Majeure continues. The Party affected by Force Majeure shall provide the other Party with notice of the anticipated duration of the Force Majeure event, any actions being taken by the Party providing notice to avoid or minimize the effect of the Force Majeure event, and shall make reasonable efforts to remove or mitigate the effects of the condition constituting Force Majeure. Upon the termination of the Force Majeure event, the Regional District shall grant to the Proponent a time extension for performance of any milestone dates required as part of the Services as may be agreed with the Proponent or, if the Regional District and the Proponent are unable to reach agreement, as determined by the dispute resolution process under Section 16 of the Contract. Where as a result of Force Majeure there is a material increase in the Proponent's cost of or the time required for the performance of the Services that is not offset by a decrease in cost, then the Regional District shall increase the amount of the service fee payable to the Proponent under Section 15 of this Contract, as may be agreed by the Proponent, or as determined under Section 16 of the Contract. If the event of Force Majeure results in a material increase in the cost of the work to be performed in respect of which the Proponent is providing the Services, then the Regional District may choose not to proceed with the completion of the work and may terminate this Contract. If the Regional District terminates this Contract following the termination of the Force Majeure event, then it shall compensate the Proponent in accordance with Section 18.1 of this Contract.

18.0 NOTICE OF DEFAULT

If the Proponent is in default of the performance of any of its material obligations set out in the Contract, the Regional District may, by written notice to the Proponent, require such default to be corrected. If within fifteen (15) days' receipt of such notice the default has not been corrected or reasonable steps, as determined by the Regional District in its sole discretion, have not been taken to correct the default, the Regional District without limiting any other right it may have, may immediately terminate the Contract.

18.1 Termination

The Regional District shall compensate the Proponent for all Services performed hereunder through to the date of any termination and all-reasonable costs and expenses incurred by the Proponent in effecting the termination. All drawings, plans or other documents resulting from the Services, whether complete or in a draft form, produced by the Proponent prior to the termination of the Contract, will be provided to the Regional District within ten (10) business days of the termination date.

APPENDIX A
CONFLICT OF INTEREST DISCLOSURE STATEMENT

RFP CS-20-15
New Frontline Water Tender for Shell-Glen Volunteer Fire/Rescue Department

Proponent Name: _____

The Proponent, including its officers, employees, and any person or other entity working on behalf of, or in conjunction with, the Proponent on this procurement process:

- is free of any conflict of interest that could be perceived to improperly influence the outcome of this procurement process.

- has not, and will not, participate in any improper procurement practices that can provide the Proponent with an unfair competitive advantage including obtaining and using insider type information to prepare a solicitation offer or participating in bid rigging.

- has an actual, perceived or potential conflict of interest regarding this procurement process as a result of:

State reasons(s) for Conflict of Interest:

By signing below, I certify that all statement made on this form are true and correct to the best of my knowledge.

Print Name of Person Signing Disclosure

Representing: Company Name

Signature of Person Making Disclosure

Date Signed

APPENDIX B
SAMPLE CONTRACT

RFP CS-20-15
NEW FRONTLINE WATER TENDER FOR SHELL-GLEN VOLUNTEER FIRE/RESCUE DEPARTMENT

BETWEEN:

REGIONAL DISTRICT OF FRASER-FORT GEORGE, a local government incorporated pursuant to the *Local Government Act* and having its business office located at:
155 George Street
Prince George, BC V2L 1P8

(hereinafter called "the Regional District")

OF THE FIRST PART

AND:

PROPONENT
a company duly incorporated under the laws of British Columbia and having a place of business at:
address
address

(hereinafter called the "Proponent")

OF THE SECOND PART

WITNESSETH that the Proponent and the Regional District undertake and agree as follows:

1. The Proponent will:
 - (a) Provide all necessary labour, equipment, transportation, materials, supervision, and services to perform all of the work, and fulfill everything as set forth in, and in strict accordance with, the contract documents for the supply of a new frontline water tender for the Shell-Glen Volunteer Fire/Rescue Department.
 - (b) Commence to actively proceed with the build of the new frontline water tender upon execution of the Contract and complete the work on or before _____.
2. The Regional District will pay to the Proponent, as full compensation for the performance and fulfillment of this Contract, \$_____ (plus applicable taxes) in Canadian funds. Payment will be made within 30 days of receipt by the Regional District of a proper invoice for the new frontline water tender in accordance with the Contract, unless other payment terms are specified in the Proponent's proposal and are acceptable to the Regional District. The Regional District may, in its sole discretion hold back payment(s) otherwise due to the Proponent, on account of deficient work. This holdback may be held, without interest, until such deficiency is remedied. The items of deficiency and the amounts of related holdback shall be listed by the Regional District and notice given to the Proponent within seven (7) days of receipt of invoice.
3. The Request for Proposal, including Appendices A, C, D, and E, amendments and addenda if any, Proponent's proposal submission, and any information that the Proponent provides are incorporated herein, to the intent and purpose as though recited in full herein, and the whole will form the Contract and will enure to the benefit of, and be binding upon, the parties hereto and their successors, executors, administrators, and assigns.

4. The Proponent, by signing this Contract and by completing Appendix A, Conflict of Interest Disclosure Statement, further affirms that no conflict of interest exists or prevents their entering into this Contract.
5. In the event of a dispute between the Regional District and the Proponent, this Contract will be governed by, and will be construed and interpreted in accordance with, all the laws of the Province of British Columbia.
6. The Proponent will adhere to the warranty conditions outlined in the Proponent's proposal submission and as outlined in section 7 below.
7. The warranty provisions are as follows:
 - a. *To be completed based on the Proponent's proposal submission.*
8. No implied contract of any kind whatsoever, by or on behalf of the Regional District, will arise or be implied from anything contained in this Contract or from any position or situation of the parties at any time, it being understood and agreed that the express contracts, covenants and agreements made herein by the parties hereto are, and will be, the only contract, covenants and agreements on which any rights against the Regional District may be founded.
9. Subject to Section 8, this Contract will supersede all communications, negotiations, and agreements, either written or verbal, made between the parties hereto in respect of matters pertaining to this Contract prior to the execution and delivery hereof.
10. All communications in writing between the parties will be deemed to have been received by the addressee if delivered to the individual, or to a member of a firm, or to the Project Manager of the Regional District for whom they are intended, or if sent by hand delivery, mail or registered mail as follows:

Proponent Name and Address

Melanie Perrin, Manager of Public Safety Operations
Regional District of Fraser-Fort George
155 George Street
Prince George BC V2L 1P8.

11. Where it is beyond control of the Proponent to meet the completion date as stipulated herein, the Proponent must immediately notify the Regional District in writing. It shall be at the Regional District's sole discretion to extend the completion date or waive any part or clause of this Contract.

IN WITNESS WHEREOF the parties have duly executed this Contract.

SIGNED ON BEHALF OF THE)
REGIONAL DISTRICT OF FRASER-FORT GEORGE)

Chair)

Date)

GM of Legislative and Corporate Services)

Date)

SIGNED ON BEHALF OF)
PROPONENT)

DO NOT SIGN SAMPLE ONLY)

Signature)

Date)

(Name and Title) (Please print))

DO NOT SIGN SAMPLE ONLY)

Signature)

Date)

(Name and Title) (Please print))

APPENDIX C
MINIMUM SPECIFICATIONS

RFP CS -20-15
NEW WATER TENDER FIRE APPARATUS FOR THE SHELL GLEN VOLUNTEER FIRE/RESCUE DEPARTMENT

If the unit is **non-compliant** on any of these specifications as outlined in Appendix C, then the third column on this form MUST be completed detailing what the variation being supplied is and the reason for the variation.

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
CAB & CHASSIS				
1.	Two door cab. There will be seating provided for three in the cab. Seating to be bucket seat for driver and bench for two passengers.			
2.	Driver's seat to be air ride, to be 8-way electric seat.			
3.	Storage to be provided under the bench passenger seat, accessed by lifting the bench seat up.			
4.	All seating positions to be WorkSafe BC compliant. Whiplash protection must be provided for a fire fighter having a height of 6' 5" at a minimum. The seats providing whiplash protection must provide support to the head. The height of the back of the seat, or adjustable headrest, must be such that the top of the seat or headrest is above the top of the fire fighter's ear (perpendicular to the seat).			
5.	All bumper cut-outs to be completed prior to finish being applied to bumper. Cut outs for two driving lights to be provided in front bumper. Details on driving light make and model to be discussed at pre-construction meeting.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
6.	Provide fuel filter with primer pump, electric primer pump. State brand being provided _____.			
7.	One 1800-watt inverter, battery charger and transfer switch, to be installed with 120-volt outlets in the cab location. Final location to be determined at pre-construction meeting.			
8.	450 HP minimum. Fire service application, with synthetic oil, diesel.			
9.	Fire Department to be supplied with all of the equipment needed to do manual re-generation of exhaust.			
10.	Windows to be electrically controlled.			
11.	Sun visors both sides.			
12.	Park brake warning light.			
13.	Engine hour gauge.			
14.	Door protection – lower scuff plates.			
15.	Heater and defrosters to have maximum output available.			
16.	Cab soundproof to 80 dbls.			
17.	Two handrails at each door.			
18.	Master battery disconnect switch installed in cab. To be located on the dash within easy reach of driver, near the ignition switch. Location to be finalized at pre-construction meeting.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
19.	Interior map reading light.			
20.	Mud flaps for both axles.			
21.	Clear emergency lights to shut off when parking brake is applied.			
22.	Two closed tow loops installed at front of truck.			
23.	Two closed tow loops installed at rear of truck.			
24.	110-volt on-board air compressor to be provided, with auto eject, to be located by driver's door.			
25.	Block heater with shoreline connection (1000 watt or less). To be auto eject. To be located by driver's door. To be thermostatically controlled.			
26.	Air controlled fan hub, fail on with manual dash control with light on dash (when pump in gear fan comes on automatically, if fan quits while driving can switch on manually).			
27.	Safety warning system with buzzer.			
28.	Auxiliary engine cooler.			
29.	Air filter restriction gauge mounted in engine compartment.			
30.	High idle switch with cruise control option.			
31.	Exhaust to discharge to right side ahead of rear wheels.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
32.	Minimum of 270-amp alternator, must be available in BC.			
33.	Four (4) 12-volt batteries at a minimum, to be heavy duty commercial batteries.			
34.	Allison 3000 EVS automatic transmission or better, set-up for the fire service, electronic shift selector, with synthetic oil. Programmed for 6-5-4-3-2 auto downshift. NOTE: Department is concerned about the hills in their service area and prefer that the truck have lower gearing to assist with travelling hills. The truck will see limited highway use and will typically be used in lower speed residential/rural areas. Manufacturer to recommend suitable gearing to assist with this request.			
35.	Dual air horn; to be mounted in front bumper. To be controlled in two locations with two separate control buttons to be provided; one within easy reach of driver and one to be within easy reach of far-right passenger. Final details to be determined at pre-construction meeting.			
36.	Dual bright mirrors heated and remote controlled, with 8" bottom convex.			
37.	Steering wheel to be tilt and telescoping.			
38.	All wiring to be protected by auto-resetting circuit breakers.			
39.	Full line of dash gauges to be provided.			
40.	To supply a "winter front" and "bug screen".			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
AIR BRAKES				
1.	ABS air brakes with auto slack adjusters. State what brand is being provided _____.			
2.	Air dryer with heater. State what type is being provided _____.			
3.	Air compressor 18.7 CFM or larger.			
4.	Pressure relief valves on air compressor and air dryer.			
5.	Service brake relay valve.			
6.	Spring brake relay valve with anti-compound.			
7.	NFPA rapid air build-up system, with shoreline air connection, with check valve on air tank, located by driver's door. To be auto eject.			
8.	Spring brake modulation valve.			
9.	S-cam brakes front and rear, extended life rated.			
10.	Prefer front air brakes to have a minimum 16.5 x 6 size brake shoes. To have non-asbestos brake lining. Brake parts to be standard and easily obtained for maintenance purposes. State what size is being provided _____.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
11.	<p>Prefer rear air brakes to have a minimum 16.5 x 7 size brake shoes. To have non-asbestos lining. Brake parts to be standard and easily obtained for maintenance purposes.</p> <p>State what size is being provided _____.</p>			
AXLES – FRONT AND REAR				
1.	<p>Manufacturer to recommend minimum front axle rating required. Axle and suspension must be rated higher than the heaviest loaded weight at a minimum. The axle weight rating must also provide a weight bearing buffer that allows the department growth and the ability to put more equipment/weight on the truck in the future. With synthetic oil. State what brand and what size of axle is being provided _____.</p>			
2.	<p>A 24,000 lb. rear axle rating at a minimum is to be provided. Manufacturer to recommend rear axle rating required. Axle and suspension must be rated higher than the heaviest loaded weight at a minimum. The axle weight rating must also provide a weight bearing buffer that allows the department growth and the ability to put more equipment/weight on the truck in the future. With synthetic oil. Rear axle ratio to be set for maximum speed of 130 km/hr. State what brand and size of axle is being provided _____.</p>			
3.	10 stud pilot hubs with steel brake drums; front and rear.			
4.	Synthetic oil for hubs.			
5.	Front and rear dust shields.			
6.	Winter rated mud and snow tires.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
7.	Tires and rims to match axle ratings. Michelin brand of tires are required. State model of Michelin tires being provided _____.			
8.	Rims to be aluminum. State make and model of rim that is being provided _____.			
9.	Driver controlled differential lock up with dash light.			
10.	Self-deploying chains. Switch to be located on dash within easy reach of driver. Switch to have a protective cover to protect from accidental deployment.			
DIMENSIONS – State actual measurement in blank provided.				
1.	State total width of unit: _____.			
2.	State total loaded weight of unit: _____.			
3.	State actual wheelbase of unit: _____.			
4.	State actual overall length of unit: _____.			
5.	State actual overall height of unloaded unit: _____.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
FIRE PUMP				
1.	Hale 420 Igpm PTO pump, (single stage), midship pump with the capability to pump and roll.			
2.	State driveline being provided _____.			
PLUMBING AND CONTROLS				
1.	Panel layout to be color coded and labeled. Colors to be strong contrast for better visibility at night. Fire department to provide color label preferences at pre-construction meeting.			
2.	All plumbing to be galvanized steel. No exception. Prefer all valves to be brass, state what is being provided _____.			
3.	One 4" gated intake, with electric valve (steamer port for pump testing). To have adaptor from steamer port to 4" storz, with a cap. To be located on left side of apparatus.			
4.	One 4" gated discharge, with electric valve, with storz, with cap. To have 30-degree (30°) elbow. Located on right side of apparatus.			
5.	One 2 ½" gated discharge, with valve, at rear of truck. To be located higher up on the rear of the truck and on towards the right side of the apparatus in order to be used optionally as a quick-connect for an attack hosed line out of the hose bed.			
6.	One 4" tank to pump, with check valve, with electric valve, electric control at pump panel.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
7.	One 4" tank fill, with electric valve, electric control at pump panel.			
8.	One rear 10" dump valve, with dump valve chute, with 180-degree (180°) swivel in order to allow water to be channeled off either side of apparatus or directly off the rear of the apparatus. Control for 10" dump valve to be routed to the driver's side of the truck, near the rear of the truck. Objective is for a firefighter to not have to stand directly behind the truck, in the driver's blind spot, when operating the valve. Dump chute to be high enough to clear the height of the port-a-tank. Details on port-a-tank to be discussed at pre-construction meeting. State what type and brand of valve is being provided in the bid _____.			
9.	Lower portion of left front compartment (L1) to be set up as pump control compartment, to be heated, to house all valves and controls to valves except for the 10" rear dump valve.			
10.	All drain valves to be located inside of L1 where possible.			
11.	All discharges to have drain valves, including any pre-connects that may be provided.			
12.	L1 pump compartment to be heated.			
13.	Heated and closed in pump compartment, with easy access panel for maintenance.			
14.	State brand of gauges being provided _____.			
15.	Intelli-tank water tank gauges with dash indicator, indicator at rear of truck, and indicator at pump panel.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
16.	Electronic pump discharge pressure control system. State make and model _____.			
17.	Engine throttle/pressure relief system.			
18.	“Enfo 1 V” engine display.			
19.	Control of all valves to be in lower left side compartment, except for rear 10” dump valve.			
20.	All discharge gauges to be 2.5”.			
21.	All gauges to be in Imperial units only.			
22.	Thermo relief valves on pump.			
23.	Maximum panel lighting with switch on panel. Lighting to be provided will be Amdor Luma Bar LED lights.			
24.	Fan control switch for pump compartment heater.			
25.	Switch for pump compartment light, to be located at pump panel.			
26.	Primer to be automatic. Primer to be electric and oil-less.			
27.	Engine cooler control valve.			
28.	Pump hour meter.			
29.	Test Ports: Pressure/Vacuum gauges.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
30.	Akron or Elkhart valves are preferred. State the brand of valves being provided in this bid _____.			
31.	All valves to be located inside of heated L1 pump compartment.			
32.	All valves to have bleeder/drain valves to drain hose pressure, located at valve. Control of bleeder valves for all 4" intakes to be located at controls and at valves. Bleeder discharges to be within view of the pump operator so pump operator can see water discharging, and to be located within L1 compartment where possible.			
HOSE BED				
1.	Four adjustable and removable hose bed dividers.			
2.	Interlocking plastic grating on floor – turtle tile, to be loose on floor and removable for ease of cleaning. Grating to have small sized holes.			
3.	Red vinyl hose bed cover: prefer large velcro strap fasteners at rear of truck. Button snap closures will not be accepted. Bungee cord style cover secure system with hooks along top sides of body is required.			
4.	To be of such a design as to ensure that no sharp edges or angular bolt heads will be in contact with the hose in the hose beds.			
5.	To be capable of storing at a minimum: 1000' of 4" supply line, two lays of 300' of 1 ½" forestry line, 500' of 2 ½" double jacket fire hose, and 400' of 1 ¾" double jacket fire hose.			
BODY				

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
1.	Modular aluminum body. State size and type being supplied in bid _____.			
2.	Compartment doors to be roll-up design. State brand being provided _____.			
3.	Left side of body is to be high-side body compartment design.			
4.	Front left side compartment (L1), lower portion of compartment, to be set up as the pump control compartment. Top portion of compartment to have three (3) adjustable/removable shelves.			
5.	<p>Middle left side compartment (L2) must store a minimum of three (3) Scott SCBA packs and three (3) spare air bottles. All brackets to be able to be adjusted sideways, to allow for lateral movement of brackets.</p> <p>The SCBA mounting brackets must be mounted at a reasonable height for an average height firefighter to reach. The distance from the ground to the bottom of the SCBA mounting bracket must not exceed 57", no exception.</p> <p>Bottom area of compartment to store eight (8) spare Scott air bottles (in a "wine-rack" storage method), or as many as possible. State how many spare bottles can be stored in the "wine-rack" _____.</p>			
6.	Rear left side compartment (L3) to be full height high body compartment. Top portion of compartment to have three (3) adjustable and removable shelves. Bottom portion to have pull out tray near floor of compartment.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
7.	<p>Right side of body to have full length compartment on high side of body, to serve as a closed in fixed port-a-tank storage rack, to hold a folding-frame port-a-tank. Compartment to be an electric fold-down style, for ease of storage and removal of port-a-tank. Additionally, this compartment is to provide storage for two lengths of 4" hard suction hose, each hose being 12' in length. The two lengths of hard suction hose can be mounted on the top side of this compartment, so that when it folds down the hard-suction hose is accessible for firefighters standing on the ground. Prefer a fold down angle that is more than 90 degrees so that is easier for firefighters to reach.</p> <p>Final dimensions of this compartment to match actual port-a-tank dimensions, to be finalized at pre-construction meeting.</p> <p>State the brand of electronic fold-down system being provided _____.</p> <p>State fold down angle being provided _____.</p> <p>State height of compartment from ground when compartment is in the folded down position _____.</p>			
8.	<p>Front lower right compartment (R1) to be as large as possible. Forward area (closer to cab) of this compartment to house 4" discharge. Vertical divider to be provided in this compartment. Area in R1 on opposite side of the compartment divider to have a pull-out tray near the floor of the compartment, and to have two (2) adjustable and removeable shelves.</p>			
9.	<p>Rear lower right compartment (R2) to be as large as possible. R2 to have one adjustable and removable shelf. R2 to also have a pull-out tray near the floor of the compartment.</p>			
10.	<p>Fire Department would like as many compartments as possible. Compartments to be as deep as possible in order to take advantage of as much storage space as possible. Manufacturer is encouraged to be creative to take advantage of vacant space and suggest additional compartments.</p>			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
11.	Compartment door ajar indicator light and alarm in chassis cab that indicates when there is a compartment door that has not been completely latched. Best option to be suggested by manufacturer. State type of contacts being provided _____.			
12.	All compartment floors and shelves to have easily removable plastic interlocking tiles, loose on floor, and removable for ease of cleaning. To be sweep-out design. This includes the L1 compartment that will house the pump panel.			
13.	Air vents to be in each compartment.			
14.	Floors built to prevent "oil canning".			
15.	State the rated weight capacity of the compartments _____ lbs.			
16.	State rated weight capacity of the shelves _____ lbs.			
17.	State rated weight capacity of slide out trays _____ lbs.			
18.	Sweep out compartment floors with bottom edge lower than compartment floor. No exception.			
19.	Aluminum diamond plate protection panels to protect from firefighter boots scuffing or damaging the cab or body.			
20.	Handrails, steps, tow eyes, and mud flaps to conform to ULC and WorkSafe BC standards.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
21.	Strong preference will be given to all wiring for the body of the apparatus to be hard-wired and not utilizing multi-plexing. State what is being provided in the bid _____.			
22.	Preference is for wires to be permanently heat ink embossed with both number and function codes. State what is being provided _____.			
23.	Siren amplifier: electric, with PA and microphone, to be part of the emergency light control unit provided in bid. To be within reach of the driver. State what is being provided in the bid _____.			
24.	Prefer horn function to control electric horn and air horn. State what is being provided _____.			
25.	Two (2) 100-watt speakers installed in the front bumper (includes PA system). To meet needs of recommended siren.			
26.	Hose bed rear access to be provided by steps, manufacturer to recommend best method.			
27.	Tailboard to be adequate in depth for safety of fire fighters standing on tailboard to load hose into hose bed.			
28.	Aluminum rear wheel liners to be provided.			
29.	There will be handrails on rear beaver tail so that there are grab rails for firefighters.			
30.	Entire under portion of the body, cab and chassis to be undercoated.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
31.	Lighting in all compartment areas to be provided by Amdor Luma Bar LED lights controlled by the compartment door opening. Lights to be mounted so that the entire compartment and each shelf area are lit. Lighting to be mounted on both sides of each compartment.			
WATER TANK				
1.	Prefer minimum tank size to be 1,500 Imperial gallons. State size of tank being provided in the bid _____.			
2.	To be maximum size, to have 6" overflow.			
3.	To be constructed of Polypropylene to conform to ULC and NFPA standards.			
4.	Lifetime warranty against corrosion. No exception.			
5.	Tank drain and valve.			
EMERGENCY EQUIPMENT				
1.	To conform to ULC standards. No exception.			
2.	Manufacturer shall provide a "Certification of Compliance" of the warning system.			
3.	State system being provided in bid to control emergency lights _____.			
4.	Provide LED traffic advisor at rear of apparatus.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
5.	Six (6) clear LED scene lights to be provided: two (2) to be located on the sides of apparatus at the rear, two (2) to be provided on the sides of the apparatus at the front, and two (2) to be provided on back of the apparatus. State the make and model being provided _____.			
6.	Lighting to be provided to light up hose bed to be LED strip lighting installed around the perimeter of the hose bed, strip lighting to be under the "lip" of the perimeter of the hose bed to protect it from damage, or manufacturer to recommend best method to protect the strip lighting. To be controlled by a switch located at rear of truck. Location of switch to be determined at pre-construction meeting.			
MISCELLANEOUS				
1.	Please advise, in each case of make and model, of specified equipment being provided in the bid, where applicable.			
2.	Back up alarm.			
3.	Must meet all DOT and CVIP standards for reflectors and lighting.			
4.	Pre-wiring to be provided for VHF radio inside of cab and pre-wiring to be provided to pump panel in L1 for plugging in of head set (department plans to use headset system in cab, and take headset to pump panel to plug in. Headset includes attached mic). Final layout to be determined at pre-construction meeting. The fire department will be providing the radio, mic and speaker equipment.			
5.	Pre-wiring to be provided for one (1) antenna, to include antenna base mounted on cab roof and wires to run to VHF radio in cab. Exact location of VHF radio to be determined at pre-construction meeting.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
6.	Breaker circuit panel – state where this will be mounted and state how many breakers are being provided. Manufacturer to provide a minimum of two spare breakers _____.			
PAINTING				
1.	Truck to be painted red. Fire department to supply color code.			
2.	Interior of all compartments to be painted, paint to be a lighter color to aid in increasing visibility in the compartments. Preferred color is yellow. State color that is being provided in bid _____.			
3.	Reflective striping to be provided (design to be finalized at pre-construction meeting).			
4.	Body undercoating of entire under portion of body, cab, and chassis.			
5.	Reflective chevrons at rear of truck, to meet ULC requirements.			
STORAGE				
1.	Two fire axe holders. One to be located on each side of the back of the apparatus. Location must not interfere with the equipment already located on the back of the truck.			
BID TO INCLUDE				
2.	A weight balance calculation, including a front and rear axle weight calculation.			
3.	A driveline analysis of a typical installation.			
4.	Details of service facility, hours of operation, size, locations, number of bays, paint, and body capabilities.			

APPENDIX C		Compliant	Non-Compliant	State the variation being supplied if line item is non-compliant
5.	Number of service vehicles _____.			
6.	Provide details on warranties that are included, specifically which supplier is the fire department to contact if issues arise. (ie. emergency lights, cab and chassis, etc.)			
7.	A label or decal on truck that indicates recommended fluid levels and types. Fire department to advise location of decal at preconstruction meeting.			
8.	Complete set of maintenance, service, and repair manuals for all equipment, including, but not limited to cab, engine, pump, axles, etc.			

APPENDIX D
SCHEDULE OF PRICES FOR MINIMUM SPECIFICATIONS**RFP CS -20-15**
NEW WATER TENDER FIRE APPARATUS FOR THE SHELL GLEN VOLUNTEER FIRE/RESCUE DEPARTMENT

Price submitted below reflects the full cost, excluding taxes, of the New Water Tender Fire Apparatus for Shell-Glen Volunteer Fire/Rescue Department, as specified in RFP CS-20-15 Appendix "C" "Minimum Requirements". This price sheet must accompany the bid package submitted.

Contract Price (not including taxes)	\$ _____
GST	\$ _____
PST	\$ _____
Other (please specify)	\$ _____
TOTAL	\$ _____

State Delivery Date being Submitted: _____

Nearest Service Facility _____

Authorized Signatory Signature

Name of Proponent

Name (Please print)

Address

Title

City, Province, Postal Code

Phone Number

Email

Date

APPENDIX E
OPTIONAL EQUIPMENT

RFP CS -20-15

NEW WATER TENDER FIRE APPARATUS FOR THE SHELL GLEN VOLUNTEER FIRE/RESCUE DEPARTMENT

		Price (excluding taxes)
1.	Cost to provide front bumper monitor mounting pedestal with remote control monitor and in-cab joystick control. Final location of in-cab joystick control to be determined at pre-construction meeting.	
2.	Cost to provide rub rails with reflective tape.	
3.	Cost to provide one 4" gated intake, with electric valve, with 4" storz, with cap. To be located on right side in R1 beside the 4" discharge.	
4.	Cost to provide one adaptor, to reduce 4" storz fitting to 2 ½" female BCT, with cap.	
5.	Cost to provide one adaptor, to reduce 4" storz fitting to a 2 ½" male BCT, with cap.	
6.	Cost to have the pump, valves and piping to be painted black.	
7.	Cost to upgrade pump size from 420 igpm to 625 igpm, cost to include any additional plumbing required to make ULC compliant.	
8.	Cost to provide one 4" direct tank fill at rear of apparatus, with storz fittings and cap, with 30-degree (30°) elbow. Control of valve to be at rear of truck. State type and brand of valve being provided in the bid	
9.	Cost to upgrade from step access to ladder at rear of truck for hose bed access, to be located opposite side of rear plumbing outlets.	
10.	Cost to provide one 4" gated intake, with electric valve, at the rear of the truck.	
11.	Cost to provide and install a 50" light bar in the grill, to use in conjunction with high beam function.	
12.	Cost to upgrade cab and chassis from 2-wheel drive to a 4-wheel drive cab and chassis.	
13.	Cost to provide wheel well SCBA air bottle storage compartments.	
14.	Cost to provide additional controls for air horn; one control button to be located at pump panel in L1 and another control button to be located at the rear of the truck.	
15.	Cost to provide and install a floor mounted Mobile Data Terminal tablet mounting system for Officer's use on right passenger side. Cost to include floor bracket mounting system, install, and pre-wiring for the MDT tablet. MDT tablet to be provided by the fire department.	

		Price (excluding taxes)
16.	Cost to provide back-up camera system.	
17.	Cost to provide air tank drain controls, to be routed to the outside on the left-hand side of the truck so that the air tanks can be drained without crawling under the truck. To be clearly labelled as follows; Primary, Secondary, Wet Tank, Auxiliary. Mechanism for draining air tanks are NOT to be lanyard or cable controls.	
18.	Cost to provide hose wrenches and mounts. To include a set of spanner wrenches, to be mounted at rear of apparatus and a hydrant wrench and mount a rear of apparatus.	
19.	Cost to provide second control location for the 4" tank to pump electric valve; second electric control to be located in the cab within reach of the driver.	