



May 27, 2021

SITE MEETING NOTES, ADDENDUM No. 1

**ITT CS-21-06
SHELL-GLEN DRIVEWAY AND PARKING LOT REPAIR**

*The addendum is being issued prior to the closing of the Shell-Glen Driveway and Parking Lot Repair: Invitation to Tender (ITT) to provide further information, make changes to, or to clarify the ITT Documents and is to be read, interpreted and coordinated with all other parts of the ITT Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Proponents shall attach a signed copy of this addendum to their proposal submission, failure to do so may result in a non-compliant proposal.** This addendum shall form part of the Contract Documents.*

Mandatory Site Meeting Notes:

Staff: Melanie Perrin, Project Manager, Manager of Public Safety Operations
Bonnie Seitz, Note Taker, Community Public Safety Assistant
Randy Kissel, Fire Chief for Shell-Glen Fire/Rescue Department

Representatives from the following firms attended the Mandatory Site Visit:
Birdco Industrial Resources – Jamie Bird
Pittman Asphalt – Chen Yang
Rock Tech Paving – Tyler Braaten

Project Manager:

- Introduced staff in attendance and explained their roles.
- Brief overview of the project
- Expressed to follow the procedure in the ITT.
- Project needs to be low to no maintenance after completion.
- Last day for questions is Friday June 4th, 2021.
- Closing date and time is Monday June 14th, 2021, at 2:00 p.m.

Fire Chief:

- Gave a description of history of the parking lot and attempted repairs.

Addendum No. 1 is being provided in clarification to ITT CS-21-06 released May 20, 2021.

QUESTION 1: Who is responsible for removal of the current aggregate?

ANSWER 1: The removal of the current parking lot surfacing aggregate will be by the contractor. It is included in the listed quantities as ‘Stripping’ and ‘Excavation to disposal’.

As the existing gravel material is fairly thin and not the ideal gradation (mostly round rock and lots of fines), we have assumed it will be disposed of. If the contractor wants to stockpile it and use it as general subgrade fill, that would also be acceptable.



QUESTION 2: What is the start day to work on the project?

ANSWER 2: The tender document requires the bidder to submit a start to completion work plan.

I/We hereby verify that we have considered this addendum in our proposal submission.

Proponent's Signature

Date

All inquiries relating to ITT CS-21-06 must be emailed to:
Melanie Perrin, Manager Public Safety Operations, mperrin@rdffg.bc.ca