



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
 Telephone: (250) 960-4400 / Fax: (250) 563-7520
 Toll Free: 1-800-667-1959 / <http://www.rdffg.bc.ca>

GM: 

2021 BUDGET REPORT FOR CONSIDERATION

TO: Chair and Directors, Committee of the Whole File No.: BUD 1.0

FROM: Renee McCloskey, Manager of External Relations

DATE: November 6, 2020

SUBJECT Item: Heritage Conservation – 5601

SUMMARY Purpose: Consider and Approve Budget and Five-Year Financial Plan

ATTACHMENT(S): 1. 2021 Proposed Budget
2. 2021 – 2025 Financial Plan

RECOMMENDATION(S):	ENTITLEMENT	HOW VOTE COUNTED
	1. THAT the report be received.	All 1 Director/1 vote
2. THAT the 2021 budget for Heritage Conservation be approved.	All Weighted	Majority
3. THAT the 2021 – 2025 Financial Plan for Heritage Conservation be approved.	All Weighted	Majority

SERVICE DESCRIPTION:

The Regional District established a Heritage Conservation Service in 1995 under the provisions of Bylaw No. 1525. Grants approved by the Board are provided to museums and societies that have contracts with the Regional District to provide heritage services and programming within the Regional District, consistent with the Regional Cultural Plan.

As part of the Regional Cultural Plan, grants to the following organizations are provided:

- ◆ Exploration Place (Fraser-Fort George Museum Society);
- ◆ Huble Homestead Giscome Portage Heritage Society;
- ◆ Railway and Forestry Museum;
- ◆ Valley Museum and Archives (McBride);
- ◆ Valemount and Area Museum and Archives; and
- ◆ Mackenzie and District Museum Society.

During 2007, the Regional District entered into an agreement with the Fraser-Fort George Museum Society to refinance their long-term debt with the Municipal Finance Authority of BC using 20-year debenture financing. The debt service payments for this are included in the Heritage Conservation budget and are deducted from the annual grant paid to the Society.

SERVICE DETAILS:

Participants: All Municipalities and Electoral Areas

Requisition Limit: None

Debt Balance: MFA Issue No. 101 for \$662,462

Final Payment: April 2027

SERVICE WORKPLAN:

- ◆ Support initiatives described in the Regional Cultural Plan 2021 - 2022 to continue to work with affiliated agencies to promote cultural tourism opportunities and support cultural organizations as they work to manage challenges from the COVID-19 pandemic.
- ◆ Continued implementation of the Northern Routes Cultural Marketing Program.
- ◆ Continue to manage a grant funding program from interest revenue generated in the Cultural Endowment Fund.

OVERALL FINANCIAL IMPACT:

	2020	2021	\$ Change	% Change
Total Expenditure:	\$ 1,635,676	\$ 1,654,050	\$ 18,374	1.1 %
Requisition:	\$ 1,518,421	\$ 1,518,420	\$ (1)	0.0 %

BUDGET INFLUENCES/SIGNIFICANT VARIANCES:

- ◆ cultural organizations supported through the Heritage Conservation budget remain at 2020 funding levels
- ◆ COVID-19 reduced programming and events at many cultural facilities. As a result, some of the marketing initiatives through the Northern Routes program were decreased.
- ◆ the Regional Cultural Plan has been reviewed and updated for 2021-2022, with a focus on COVID support and recovery for regional cultural organizations.

Respectfully submitted,



Renee McCloskey
Manager of External Relations

RM:eg

Proposed Budget

10-5601 - HERITAGE CONSERVATION

Account Code	Account Description	2019 ACTUAL YTD	2020 APPROVED	2020 PROJECTED	2021 PROPOSED
1 - REVENUES					
09200	INTEREST REVENUE	957	1,000	1,000	1,000
09400	RECOVERIES - MARKETING PARTNERSHIPS	4,000	4,000	1,000	4,000
11600	REQUISITION	1,455,240	1,518,421	1,518,420	1,518,420
15000	PRIOR YEAR'S SURPLUS	82,661	62,255	68,324	80,630
15601	FROM EXPLORATION PL CAPITAL RESERVE	16,020	0	0	0
15608	TRANSFER FROM STATUTORY RESERVE	9,700	50,000	26,500	50,000
TOTAL		1,568,579	1,635,676	1,615,244	1,654,050
2 - EXPENSES					
20000	SALARIES - REGULAR	59,173	62,731	62,731	65,174
20001	SALARIES-CURRENT YR SICK & VAC	752	1,000	1,000	1,000
21400	O/T ACCRUED	2,113	2,500	148	2,500
22000	MANDATORY BENEFITS	16,925	18,144	18,144	18,714
26000	TRAVEL	244	0	0	0
26100	MILEAGE	845	3,000	91	3,000
26200	VEHICLE OPERATIONS-FUEL	152	300	0	0
27200	PHOTOCOPYING CHARGES	1	0	0	0
28700	CULTURAL FORUM	6,986	15,000	0	25,000
30900	CONTRACT-FFG REGIONAL MUSEUM	695,877	715,870	715,870	715,870
30902	CONTRACT-2010 CULTURAL PLAN RENEWAL	0	30,000	30,000	0
41100	CAPITAL PURCHASES - EXPLORATION PLACE	16,020	0	0	0
41200	TRANSFER TO CULTURAL ENDOWMENT FUND	10,000	10,000	10,000	10,000
41204	TRANS TO EXPLORATION PLACE RES	12,000	12,000	12,000	20,000
41500	TRANSFER TO OPERATING RESERVE	0	0	0	27,662
43901	GRANT-VALEMOUNT MUSEUM & ARCHIVES	40,000	43,000	43,000	43,000
43902	GRANT-MACKENZIE MUSEUM SOCIETY	37,000	39,000	39,000	39,000
43911	CONTRACT-HUBLE FARM HERITAGE SITE	195,000	205,000	205,000	205,000
43912	GRANT-RR MUSEUM OPERATING	195,000	205,000	205,000	205,000
43916	GRANT-VALLEY MUSEUM (MCBRIDE)	37,000	39,000	39,000	39,000
43918	GRANTS-JOINT MARKETING	74,590	90,000	35,000	90,000
43919	GRANT-CULTURAL ENDOWMENT FUND CONTRIBUT.	9,697	50,000	26,500	50,000
46300	OPERATING INTEREST	6,757	10,000	8,000	10,000
46600	EXPLORATION PLACE-DEBENTURE INTEREST	33,750	33,750	33,750	33,750
47000	EXPLORATION PLACE-DEBENTURE PRINCIPAL	50,373	50,380	50,380	50,380
TOTAL		1,500,255	1,635,676	1,534,614	1,654,050
Surplus/Deficit		68,324	0	80,630	0

Five-Year Financial Plan: 2021-2025

Function: 5601 - HERITAGE CONSERVATION
Budget Stage: Proposed Budget

	2021 Budget	2022 Financial Plan	2023 Financial Plan	2024 Financial Plan	2025 Financial Plan
Revenue Sources:					
Requisition	1,518,420	1,541,388	1,591,388	1,596,388	1,633,388
Parcel Tax	-	-	-	-	-
Fees & Charges	-	-	-	-	-
Transfer from Reserves	50,000	50,000	50,000	50,000	50,000
Prior Year's Surplus	80,630	-	-	-	-
Borrowing Proceeds	-	-	-	-	-
Other Revenue	5,000	5,000	5,000	5,000	5,000
Total Revenue	1,654,050	1,596,388	1,646,388	1,651,388	1,688,388
Expenditures:					
Operations	1,512,258	1,502,258	1,552,258	1,557,258	1,603,258
Capital	-	-	-	-	-
Debt Interest	33,750	33,750	33,750	33,750	33,750
Debt Principal	50,380	50,380	50,380	50,380	50,380
Transfer to Reserves	57,662	10,000	10,000	10,000	1,000
Total Expenditures	1,654,050	1,596,388	1,646,388	1,651,388	1,688,388
Surplus (Deficit)	-	-	-	-	-