



September 13, 2021

SITE MEETING NOTES ADDENDUM No. 1

**Invitation to Tender CS-21-09
NESS LAKE FIRE HALL AND COMMUNITY ASSOCIATION
ROOF REPAIR REPLACEMENT**

The addendum is being issued prior to the closing of the Invitation to Tender (ITT) to provide further information, make changes to, or to clarify the ITT Documents and is to be read, interpreted and coordinated with all other parts of the ITT Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. Tenderers shall attach a signed copy of this addendum to their proposal submission, failure to do so may result in a non-compliant proposal. This addendum shall form part of the Contract Documents.

Mandatory Site Meeting Notes:

Staff: Bonnie Seitz, Project Manager, Community/Public Safety Assistant
Mons Aase, Aase Roof Inspection Ltd.
Paul Davenport, Ness Lake Fire Fighter

Representatives from the following firms attended the Mandatory Site Visit:
Admiral Roofing
Prince Sheet Metal

Project Manager:

- Introduced staff in attendance and explained their roles;
- Brief overview of the project;
- Walked the site;
- Hosted proponent questions.

Addendum No. 1 is being provided in clarification to ITT CS-21-09 released September 1, 2021.

QUESTION 1: Is the completion date concrete?

ANSWER 1: The Regional District's preferred completion date is December 15, 2021; however, the Regional District is aware of the strain on obtaining construction materials at this time. In the ITT under Section 5.0 Start to Completion Work Plan, which makes up part of the contract, it does state "at the discretion of the Regional District, the Contract completion date may be extended."

I/We hereby verify that we have considered this addendum in our proposal submission.

Proponent's Signature

Date

All inquiries relating to ITT CS-21-09 must be emailed to:
Bonnie Seitz, Community Public Safety Assistant, bseitz@rdffg.bc.ca