



February 8, 2022

**ADDENDUM No. 1**

**RFP DS-22-01  
REGIONAL AGRICULTURE STRATEGY**

*The addendum is being issued prior to the closing of the Regional Agriculture Strategy Request for Proposal (RFP) to provide further information, make changes to, or to clarify the RFP Documents and is to be read, interpreted and coordinated with all other parts of the RFP Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Proponents shall attach a signed copy of this addendum to their proposal submission, failure to do so may result in a non-compliant proposal.** This addendum shall form part of the Contract Documents.*

**Addendum No. 1 is being provided in clarification to RFP DS-22-01 released January 21, 2022.**

**Question 1:**

What is the closing date for the RFP? Page 3 and Page 17 of the RFP are inconsistent.

**Regional District Response:**

The Regional District will accept Proposals submitted by email or by delivery directly to the Regional District main office. All Proposals must be submitted to the Regional District's General Manager of Financial Services by 2:00 p.m. (local time) on **Friday, February 18<sup>th</sup>**.

The following is an updated Schedule outlined on Page 17 of the RFP. Changes are shown in red.

3. Schedule

This schedule will set out the key dates by which work is to be completed by both parties, and may include, but is not limited to, the following:

<b>Task</b>	<b>Schedule/Deadline</b>
Request for Proposals Issuance	January 21, 2022
Request for Proposal Closing	<b>February 18, 2022</b>
Anticipated Award	March 17, 2022
Project Initiation and Management	<b>April 8, 2022</b>
Context Analysis	To be determined by Service Provider and Regional District
Strategic Planning and Engagement	To be determined by Service Provider and Regional District
Develop Regional Agriculture Strategy	To be determined by Service Provider and Regional District
Deliver Final Regional Agriculture Strategy	September 29, 2022
Final Presentation to Agricultural Working Group, RDIFFG Agricultural Land Use Standing Committee and/or Board and public	October 20, 2022

I/We hereby verify that we have considered this addendum in our proposal submission.

\_\_\_\_\_  
Proponent's Signature

\_\_\_\_\_  
Date

All inquiries relating to RFP DS-22-01 must be emailed to:  
Kenna Jonkman, General Manager of Development Services [kjonkman@rdffg.bc.ca](mailto:kjonkman@rdffg.bc.ca)