



May 30, 2022

SITE MEETING NOTES ADDENDUM No. 1

**Invitation to Tender CS-22-02
BEAR LAKE FIRE HALL AND COMMUNITY COMMISSION
ROOF REPLACEMENT**

*The addendum is being issued prior to the closing of the Invitation to Tender (ITT) to provide further information, make changes to, or to clarify the ITT Documents and is to be read, interpreted and coordinated with all other parts of the ITT Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Tenderers shall attach a signed copy of this addendum to their submission, failure to do so may result in a non-compliant tender submission.** This addendum shall form part of the Contract Documents.*

Mandatory Site Meeting Notes:

Staff: Bonnie Seitz, Project Manager, Community/Public Safety Assistant
Mons Aase, Aase Roof Inspection Ltd.

Representatives from the following firms attended the Mandatory Site Visit:
Admiral Roofing
Prince Sheet Metal

Project Manager and Roofing Inspector:

- Introduced staff in attendance and explained their roles;
- Reviewed important dates for questions and submission;
- Brief overview of the project;
- Walked the site;
- Hosted tenderer questions.

Addendum No. 1 is being provided in clarification to ITT CS-22-02 released May 6, 2022.

I/We hereby verify that we have considered this addendum in our tender submission.

Tenderer's Signature

Date

All inquiries relating to ITT CS-22-02 must be emailed to:
Bonnie Seitz, Community/Public Safety Assistant, bseitz@rdffg.bc.ca