



February 9, 2023

ADDENDUM No. 1

**Invitation to Quote CS-23-01
ELEVATOR MAINTENANCE CONTRACT**

*The addendum is being issued prior to the closing of the Invitation to Quote (ITQ) to provide further information, make changes to, or to clarify the ITQ Document and is to be read, interpreted and coordinated with all other parts of the ITQ Document. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Bidders shall attach a signed copy of this addendum to their quote submission, failure to do so may result in a non-compliant quote submission.** This addendum shall form part of the Contract Documents.*

Addendum No. 1 is being provided in clarification to ITQ CS-23-01 released January 31, 2023.

QUESTION: Is this Invitation to Quote for a “full maintenance” contract which includes parts and service call outs during regular working hours, or is it a preventative/oil & grease contract where parts/materials are not included.

ANSWER: The Contract resulting from this invitation to quote is a preventative maintenance contract.

As per OPERATIONAL SPECIFICATIONS B. *The Contractor agrees to provide as part of the Contract rate all oils, greases, rope preservative, cleaning compounds, cotton waster, wiping cloths and paints.*

See also OPERATIONAL SPECIFICATIONS G : *Should the Contractor discover that unplanned or major repairs are required to the existing equipment, the Contractor will notify the General Manager or their designate immediately and provide a separate itemized quote (outside the Contract) for the repairs to be done.*

FOR CLARIFICATION bidders are to quote an all-in rate per service on the SCHEDULE OF PRICES.

The reference in H. under OPERATIONAL SPECIFICATIONS to quotes for work not included in the contract refers to future separate quotes for work not included in the contract to show the labour rate.

I/We hereby verify that we have considered this addendum in our bid prices for CS-23-01.

Bidder's Signature

Date

All inquiries relating to ITQ must be emailed to:
communityservices@rdffg.bc.ca