



Addendum No. 1

Request for Proposal FS-23-01

**FACILITIES ASSESSMENT AND LIFE CYCLE REPORTS –
REGIONAL DISTRICT BUILDINGS AND FACILITIES**

The addendum is being issued prior to the closing of the Request for Proposal to provide further information, make changes to, or to clarify the Contract Documents and is to be read, interpreted and coordinated with all other parts of the Contract Documents. In the case of a conflict with the balance of the documents, this Addendum shall govern. **Tenderers shall attach a signed copy of this addendum to their tender.** This addendum shall form part of the Contract Documents.

Question #1: What is the capital cost threshold (\$10,000 / \$5,000 / \$1,000)?

Answer #1: Planned actions with a total cost over \$5,000 are to be included in the reporting.

Question #2: Please provide an example of the financial depreciation summary noted in Scope Item 9

Answer #2: The depreciation report tells the Regional District how much repair and replacement work is required, what anticipated approximate costs are, and when the costs will likely occur. The depreciation report should present information in a clear, easy-to-understand format and use tables to present information on such things as: assets, expected service life, and projected costs.

If your Facility Condition Assessment contains all of the items above within the report then a separate section is not required.

Question #3: Please confirm that scope includes documenting all equipment within all buildings (and not just building components), and the associated cost/replacement threshold for items (i.e., are we required to itemize describe and cost every chair within a building, or is there a \$5,000 replacement cost allowance that may only include specialized A/V equipment)?

Answer #3: The scope is limited to building components and does not include furnishings that are easily relocated.

Question #4: Does every building need a separate report, or do we deliver a BCA xls report?

Answer #4: The buildings listed under Regional District Buildings in Appendix E require a separate report for each building. For the facilities and equipment listed under Regional District Parks, Regional District Transfer Stations and Landfill and Huble Homestead Historical Site, one report is required for each of these three groupings.

Date: February 10, 2023

Addendum No. 1 Received.

Signature of Tenderer

Name of Tenderer

Inquiries relating to this RFP may be directed to:

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